Florida State Emergency Response Commission for Hazardous Materials

MEETING AGENDA

Date: May 26, 2021
Time: 10:00 A.M.
Room Virtual Meeting
Location: The Florida Division of Emergency Management
2555 Shumard Oak Blvd.
Tallahassee, Florida 32399

Kevin Guthrie, Chairman
Steven Hynes, Alternate Chair
I. Pledge of Allegiance

II. Introductions and Verification of Quorum

III. Approval of Minutes
   1. Approval of Minutes for November 19, 2020 SERC Meeting
      ACTION: Motion for SERC Approval
      EXHIBIT: Minutes of November 19, 2020 SERC meeting

IV. New Business
   1. Local Emergency Planning Committees (LEPCs) Appointments
      ACTION: Approval of the list of recommended members/alternates
      EXHIBIT: Memo # 01-21
               (Pages 01-04)
      EXHIBIT: Memo # 02-21
               (Page 05-07)

V. Reports
   1. SERC Training Task Force (TTF) Report
      ACTION: Oral report on issues of the SERC TTF
   2. Update on the LEPC Activities
      ACTION: An update of the meetings and activities conducted
               By each of the 10 LEPCs
      EXHIBIT: HazMatters
               (Pages 08-20)
   3. Hazard Analysis Working Group Report
      ACTION: Report by Robert Dietrich
4. Financial Status Report
   
   ACTION: Report on revenues received and expenditures incurred for the fiscal year

   EXHIBIT: Memo # 03 - 21
   (Pages 21 - 24)

   
   ACTION: Report on recent hazardous materials incidents reported in the State of Florida

   EXHIBIT: Memo # 04 -21
   (Pages 25 - 30)

6. Update of Staff Activities and Reports by Section
   
   ACTION: Update on the reports received by section; including an update on staff presentations and information requests

   EXHIBIT: Memo # 05 - 21
   (Pages 31 - 37)

VI. Other Business
    
    1. HazMat Off-Shore — Robert Dietrich
    2. CAMEO Update — Robert Dietrich
    3. Salesforce — Erek Culbreath

VII. Comments


IX. Adjournment
I. Pledge of Allegiance

II. Introductions and Verification of Quorum
   • Chair Kevin Guthrie asked for verification of a quorum and Mr. Robert Dietrich acknowledged that a quorum was present.

III. Approval of Minutes
   1. Approval of Minutes for September 10, 2020 SERC Meeting
      ACTION: Motion for SERC Approval
      EXHIBIT: Minutes of September 10, 2020 SERC meeting
      • Chair Kevin Guthrie solicited a motion to approve the Minutes from the September 10, 2020. A motion for approval was initiated by Chief Mike Murphy and a seconded by Mr. Jim Kuzma.

IV. New Business
   1. Local Emergency Planning Committees (LEPCs) Appointments and Biennial Appointments
      ACTION: Approval of the list of recommended members/alternates
      EXHIBIT: Memo # 10-20 (Pages 01-24)
      • Chair Kevin Guthrie indicated that the LEPC membership modifications being requested by the LEPCs and the request for biennial recertification of the present LEPC rosters are/were included in the SERC packet. A motion for approval was initiated by Mr. Richard Delp and seconded by Mr. Mark Kruse.

   2. Approval of LEPC Emergency Response Plans for Hazardous Materials
      ACTION: Consideration for approval of the LEPC Plans
      EXHIBIT: Memo # 11-20 (Page 25)
      • Chair Kevin Guthrie announced that each of the ten LEPCs throughout the State have performed and submitted their annual update to their Emergency Response Plans as required by the annual FDEM/RPC Contracts. Each of the Plans were evaluated by FDEM staff and SERC members and no inconsistencies were determined. A motion for approval was initiated by Chief Mike Murphy and a seconded by Mr. John Kohnke.
3. Thomas Yatabe-SERC Award Nominations and Certificates of Appreciation
   ACTION: Discussion and consideration for the Thomas Yatabe SERC Awards and Certificates of Appreciation
   EXHIBIT: Memo # 12-20 (Pages 26-28)
   • Chair Kevin Guthrie announced that the listing of 2020 Thomas Yatabe Award winners for each LEPC District, as well as parties to receive Certificates of Appreciation, is presented on Pages 26-28 of the SERC package. A motion for approval was initiated by Mr. Richard Delp and a seconded by Mr. Robert Kincart.

V. Reports

1. SERC Training Task Force (TTF) Report
   ACTION: Oral report on issues of the SERC TTF
   • Although no formal meeting of SERC’s TTF occurred this quarter on account of an “upswing” in COVID-19 cases in the State (and nationwide), Mr. Robert Dietrich indicated that pursuit of the Off-Shore Marine firefighting program and coordination efforts between the U.S. Coast Guard and select hazmat teams with marine capabilities has continued. FDEM staff is working with Mr. Forest Willis (USCG), Chief Mike Murphy, Captain Joe Nelson, NOVA University and others on this initiative. It is anticipated that 2021 will be the developmental year for the training program and the training itself would be available in 1st quarter of 2022. The U.S. Coast Guard, Nova University and FDEM are working together with Florida hazardous material subject matter experts to move into the first phase of this training program.

2. Update on the LEPC Activities
   ACTION: An update of the meetings and activities conducted by each of the 10 LEPCs
   EXHIBIT: HazMatters (Pages 30-39)
   • Mr. Richard Delp advised that each of the LEPCs have continued to conduct their quarterly meetings virtually while trying to locate in-person and/or virtual hazardous materials training for their public-sector first responders and maintaining/adhering to all Contract requirements since all trainings are governed by the HMEP Contracts only to the maximum extent possible. The Hazmatters reports for each LEPC were provided within the SERC Agenda materials detailing the activities and initiatives which have been implemented by each LEPC for and within their respective Districts.

3. Financial Status Report
   ACTION: Report on revenues received and expenditures incurred for the fiscal year
   EXHIBIT: Memo # 13-20 (Pages 40-43)
   • Mr. Robert Dietrich indicated that the SERC Agenda materials contained numerous tables and graphs depicting program revenues over the past three years and expenditures over the past two years.

   **ACTION:** Report on recent hazardous materials incidents reported in the State of Florida
   **EXHIBIT:** Memo # 14 -20 (Pages 44-49)

   - Mr. Robert Dietrich indicated that detailed listings of Section 304 investigations, fixed facility and transportation-related hazardous materials incidents were prepared and included with the Agenda materials to describe incidents occurring between the period of June 1, 2020 through August 31, 2020.

5. Update of Staff Activities and Reports by Section

   **ACTION:** Update on the reports received by section; including an update on staff presentations and information requests
   **EXHIBIT:** Memo # 15 -20 (Pages 50-56)

   - Mr. Robert Dietrich identified that typical FDEM staff responsibilities were greatly affected with additional roles assigned in the State EOC in response to COVID-19 and an “active” hurricane season. In the hopes of returning to a resemblance of normalcy, Risk Management Plan Inspectors traveled to Leesburg earlier this week to conduct audits/inspections of facilities which had to be postponed earlier in 2020.

VI. Other Business

1. **2020 Thomas Yatabe Award Discussion — Richard Delp**

   - Mr. Richard Delp stated that each year the LEPCs have opportunity to nominate one deserving individual, agency or organization within their Districts for the Thomas Yatabe Award. Such Award signifies “outstanding contribution made in the implementation and support of the Emergency Planning and Community Right-to-Know Act through achievement(s), accomplishment(s) or superior participation in hazardous material planning or response.” While only one Award can be presented for each of the ten LEPCs annually, all “Runner(s)-Up” will be presented a Certificate of Appreciation from the State Emergency Response Commission. This year, only nine Thomas Yatabe Award winners were proposed, and 15 Certificates of Appreciation will be issued.

   - Chair Kevin Guthrie stated that, as usual, the Awards will be presented in conjunction with the January 2021 SERC meeting. The Thomas Yatabe Award winners will receive the Award whether in person or mailed out dependent on the status of the pandemic.

2. **Hazardous Material Awareness and Operations Level — Lee Newsome**

   - Mr. Lee Newsome was unable to participate in the virtual SERC meeting. However, Mr. Robert Dietrich gave an update and stated that the documents has been uploaded into FDEM SharePoint and the link for the documents was sent out on November 5, 2020 to the SERC, LEPC, TTF and other appropriate parties for review.

VII. Comments

   - **SERC Membership** Chair Kevin Guthrie announced that there is a new staff in the appointment office at the EOG and a call has been scheduled to discuss the backlog of the SERC appointments, some of which were proposed more than 2.5 years ago.
• **State Emergency Operations Center (EOC)** Chair Kevin Guthrie announced that the State EOC was initially activated on March 7th in response to COVID-19 but has remained activated for the past 258 consecutive days. While in activation, many other events occurred which necessitated responses such as hazmat incidents, an “active” hurricane season, the nearly conducted Republican National Convention (in Jacksonville), the future Superbowl (in Tampa), wildfires, flooding.

• SERC Member Chief Mike Murphy recognized and thanked FDEM for their perseverance in responding to multiple emergencies and maintaining long-term activation.

• **“Call before You Dig” Program** Mr. Robert Dietrich recognized that a new Florida statutory requirement went into effect recently that allows the State Fire Marshal’s office to levy a monetary fine against unlawful ground penetration that impacts an underground gas pipeline. The Fire Marshal’s office, FDEM, FDACS, 811 Call Before You Dig, and the Florida Petroleum association are working together to best fulfill this new requirement.

• **Funding for Supplemental Environmental Projects (SEPs)** Chief Mike Murphy asked whether companies being fined, can be notified for potential funding for Supplemental Environmental Projects (SEPs) in lieu of payment for much of fine amount. Mr. Robert Dietrich advised that EPA’s push for fines has been reduced over the past 3+ years due to administration but that is likely to change in the near future as a new administration is bestowed. Chair Kevin Guthrie indicated his support for the promotion of SEPs and informed Mr. Robert Dietrich that FDEM “needs to be as proactive as possible” on this initiative. Mr. Robert Dietrich stated that fire departments can always establish “wish lists” for equipment to serve as potential SEPs although every purchase would need to be approved by EPA in lieu of a percentage of the fine. Ms. Kate Boer (TC LEPC) asserted that companies often like to simply cut a check and not to potentially remain involved in the long-term management or monitoring of select projects. Additionally, it is understood although not expressed that no SEPs are 100% creditable, meaning that companies that elect to fund SEP(s) would always wind up paying more in the long run. FDEM has and maintains an active website for SEP’s where Fire Departments can list equipment that qualifies, giving facilities the ability to view possible alternatives to the payment of the full fine amount.

VIII. **Next Scheduled Meeting – January 2021 – TBD.**

• Mr. Robert Dietrich advised that the next SERC meeting is tentatively on January 2021. The date and location has not been determined yet. However, the meeting whether in person or virtually could be pushed back to February dependent on the status of the pandemic.

IX. **Adjournment**
Florida
STATE EMERGENCY
RESPONSE COMMISSION
for hazardous materials

1. APPROVAL OF
MINUTES FOR
NOVEMBER 19, 2020
NEW BUSINESS ITEMS

1. Local Emergency Planning Committees Appointments.

MEMORANDUM - # 01-21

TO: Members of the State Emergency Response Commission (SERC) for Hazardous Materials

FROM: Kevin Guthrie, Chairman

SUBJECT: Local Emergency Planning Committees (LEPCs) Appointments

SUMMARY: This is to request the appointment of the following individuals as either members or alternate members to the LEPCs. Attached is a chart which provides an updated listing of the total LEPC membership by district and occupational category and letters requesting expansion subsequent to these appointments.

MEMBERS APPOINTMENTS

Mr. Brian Welborn
Bay County Fire Rescue
Occupational Category: Firefighting
Emerald Coast LEPC

Ms. Adrienne Owen
Holmes County Emergency Management
Occupational Category: Emergency Management
Emerald Coast LEPC

Mr. Jonathan Kramer
Eglin Air Force Base
Occupational Category: Facility Owners and Operators
Emerald Coast LEPC

Mr. Edwin Kenneth Barksdale, Jr.
Business Guard, Inc.
Occupational Category: Emergency Management
Central Florida LEPC

Mr. Jim Clark
Clark Environmental Inc
Occupational Category: Facility Owners and Operators
Central Florida LEPC

Ms. Jordan Luscier
FDEP/Office of Emergency Response
Occupational Category: Local Environmental
Tampa Bay LEPC

Ms. Barbara Tripp
Tampa Fire Rescue
Occupational Category: Firefighting
Tampa Bay LEPC
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Mr. Troy Hess
Citrus County Sheriff's Office
Occupational Category: Emergency Management
Tampa Bay LEPC

Mr. Michael Ryan
City of North Port
Occupational Category: Non-Elected Local Official
Southwest Florida LEPC

Mr. Brent C Bloomfield
West Palm Beach Fire Department
Occupational Category: Emergency Management
Treasure Coast LEPC

Ms. Bridjette Bucell
Florida Dept. of Environmental Protection -Southeast District
Occupational Category: Local Environmental
Treasure Coast LEPC

Mr. John Garofalo
JG Productions, LLC
Occupational Category: Local Option
Treasure Coast LEPC

Ms. Alannah Irwin
Florida Department of Environmental Protection
Occupational Category: Local Environmental
Treasure Coast LEPC

Mr. Bob C. Kropa
Palm Beach County Fire Rescue
Occupational Category: Firefighting
Treasure Coast LEPC

Mr. Craig Mahoney
Delray Beach Fire Rescue
Occupational Category: Firefighting
Treasure Coast LEPC

Mr. Carlos Valle
Safety Consultant
Occupational Category: Local Option
Treasure Coast LEPC

ALTERNATE APPOINTMENTS

Ms. Cindy Wilson (Adrienne Owen)
Holmes County Emergency Management
Occupational Category: Emergency Management
Emerald Coast LEPC

Mr. Robert Baur (Brian Welborn)
Bay County Fire Rescue
Occupational Category: Firefighting
Emerald Coast LEPC

Mr. Trevor Wavelet (Jordan Luscier)
FDEP/Office of Emergency Response
Occupational Category: Local Environmental
Tampa Bay LEPC
Mr. Anthony Perez (Barbara Tripp)  
Tampa Fire Rescue  
Occupational Category: Firefighting  
Tampa Bay LEPC

Ms. Marlene Craig (Robert Collins)  
Citrus County Fire Rescue  
Occupational Category: Firefighting  
Tampa Bay LEPC

Mr. Jose Blanco (Kenton Brown)  
FDEP- Southeast District  
Occupational Category: Local Environmental  
Treasure Coast LEPC

Mr. Patrick A. Burroughs (Bob C. Kropa)  
Palm Beach County Fire Rescue  
Occupational Category: Firefighting  
Treasure Coast LEPC

Ms. Norva Blandin (Alannah Irwin)  
Florida Department of Environmental Protection  
Occupational Category: Local Environmental  
Treasure Coast LEPC

RECOMMENDATION:  This is to recommend the appointment of the individuals listed above for LEPC membership.  

KG/aa
Attachments
## Local Emergency Planning Committees Occupational Categories

* Indicates request for expansion

**Top Row = Current Pending Total**

**Bottom Row = Total Previously Approved**

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**TOTAL MEMBERS**

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Effective: May 20, 2021
MEMORANDUM - # 02-21

TO: Members of the State Emergency Response Commission (SERC) for Hazardous Materials

FROM: Kevin Guthrie, Chairman

SUBJECT: Risk Management Planning (RMP) Program Audit/Inspection Work Plan for April 2021 through March 2022

SUMMARY: The RMP Program’s annual work plan prioritizes and identifies the facilities recommended for audits/inspections based on the audit selection criteria found in the Florida Accidental Release Prevention and Risk Management Planning (ARP/RMP) Act of 1998, Chapter 252, Part IV, Florida Statutes (F.S.). Accompanying this memorandum is a list of facilities that have been selected for audits/inspections.

BACKGROUND: As the implementing agency for the Clean Air Act Amendments of 1990, Section 112(r), and pursuant to the Florida ARP/RMP Act, the Division of Emergency Management is required to conduct audits/inspections of facilities that have been identified as “high priority” due to the possibility of an accidental release of regulated substances that could impact the public health and the environment. The determination of these “high priority” facilities is based on the following audit selection criteria in the Florida ARP/RMP Act, facility location and proximity to population centers, chemical characteristics and inventories, accident history, process incident history, compliance of, or inspection by, allied agency programs and the results of stationary source self-audits.

The audit/inspection work plan is comprised of 34 facilities. Considering the statutory criteria, these facilities should receive priority audit/inspection consideration. Please note that additional facilities may be added to the attached list of facilities as a result of accidental releases that occur after the audit/inspection work plan is approved.

RECOMMENDATION: It is recommended that the SERC consider for approval and adoption, the annual RMP Program Audit/Inspection Work Plan.

KG/rd

Attachment
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Emerald Coast Local Emergency Planning Committee

Serving Bay, Escambia, Holmes, Okaloosa, Santa Rosa, Walton and Washington Counties.

General Activities

The Emerald Coast Local Emergency Planning Committee (ECLEPC) met on January 20th, 2021 (virtually) due to COVID-19 restrictions. At this meeting, members approved the 2020-21 HMEP Budget, Training schedule and vendor quotes, and learned of Training Chairman Ken Coulter’s interest in establishing a 501c3 nonprofit to be able to accept donated goods and/or funding from industry to increase training in region. The committee discussed a medical waste shipment spill in Holmes Co; and received information from the Planning Subcommittee on efforts to update LEPC regional HAZMAT plan. The Emerald Coast LEPC also conducted several efforts in the region, to increase compliance with the Emergency Planning and Community Right to Know Act (EPCRA) and to increase capabilities in the community to respond to Hazardous Materials Incidents. These included holding EPCRA How-to-Comply Workshops for businesses, local government, and the community, as well as conducting refresher training for HAZMAT technicians.

EPCRA How to Comply Workshops

The Emerald Coast Local Emergency Planning Committee (EC LEPC), in conjunction with the Florida Division of Emergency Management (FDEM) offered two, free, virtual presentations on the Emergency Planning and Community Right-to-Know Act (EPCRA). The workshops were held on Feb 3rd, 2021 at 9am and again at 1pm. They provided information for businesses, local government, interested citizens, response agencies and LEPC members on the provisions and requirements of EPCRA. The workshops covered the requirements under EPCRA applicable to businesses, to local and state government planning efforts. It provided information on Florida’s LEPC Program and how citizens could obtain information on hazardous chemicals reported by individual facilities. Representatives from FDEM were also on hand to demonstrate how to submit a facility’s annual chemical inventory report (Tier II) through E-Plan.

Training Conducted in Region

Training between November 1, 2020 and February 28, 2021 included fifteen, 8 hr. HAZMAT tech refreshers. These HMEP-funded trainings were conducted for hazmat technicians in Escambia and Okaloosa Counties. The focus of these bimonthly sessions
was to ensure competency for response to transportation-related and fixed facility-based chemical incidents.

**LEPC Regional HazMat Plan Update**

The LEPC’s Planning Subcommittee held a series of meetings beginning in December 2020 to solicit comments and revisions for the annual update to the LEPC’s Regional HAZMAT Plan. LEPC’s are required under EPCRA Section 303 to develop a community hazardous materials plan for incidents at facilities with chemicals subject to EPCRA Section 302 (i.e., having Extremely Hazardous Substances). The plan is required by EPCRA Section 303 to be reviewed and updated annually. Comments were solicited from members, interested parties and various stakeholders. Staff will incorporate the changes approved by the Planning Subcommittee and submit them for consideration by the full LEPC at their April quarterly meeting. Following adoption by the LEPC, the revised plan will be submitted to the Florida Division of Emergency Management (FDEM) before June 30th for review against plan requirements and approval by Florida’s State Emergency Response Commission.

For more information, please contact Debbie Thayer with the Emerald Coast Regional Planning Council via email at: Debbie.Thayer@ecrc.org or visit our website at: https://www.ecrc.org/

**Apalachee Local Emergency Planning Council**

Serving Calhoun, Franklin, Gadsden, Gulf, Jackson, Jefferson, Liberty, Leon, and Wakulla Counties.

**General Activities**

The Apalachee Local Emergency Planning Committee will hold its next meeting virtually on November 18, 2020. This meeting will discuss current LEPC business and provide an opportunity for the members and interested parties to discuss needs, concerns and future LEPC endeavors. The next meeting of the Apalachee LEPC is tentatively scheduled for June 2021. All are welcome to attend.

The following is a summary of recent LEPC activities over the last quarter:

**Hazardous Materials Training**

Staff held two 4-hour HazMat Awareness Level courses in December and April and one 8-hour Technician Refresher Course in March. There are currently eight 8-hour HazMat Technician Refresher courses scheduled in May. In addition, staff has distributed the following virtual training opportunities to Apalachee LEPC members and interested parties: Steel Drum 101 Webinar for First Responders, CAMEO Data Manager, Ethanol Emergency Response Webinar, the Virtual Science of Chemical Releases, Awareness and Emergency Response, Chlorine Safety Training, Chlorine Emergencies: An Overview for First Responders, and Site Protection Through Observational Techniques.

**Hazardous Materials Exercises**

Staff in coordination with Jackson County Emergency Management held “Operation Harkrider” on March 18, 2021 at the Marianna Emergency Operations Center. The exercise had representatives from more than ten different agencies across the region.
HMEP Planning Project

Staff is continuing to work on planning the Training Needs Assessment for local hazardous material first responders as the Apalachee LEPC, HMEP Planning Project.

Outreach

Staff attended the Jefferson County Build-a-Bucket hurricane preparedness event held at the Jefferson County Sheriff’s Office on April 16, 2021.

Hazard Analyses

Staff has completed all 2020-2021 Hazard Analyses site visits for the Apalachee region and is in the process of completing information distribution to county and state representatives.

Emergency Response Guides

Staff continues distributing hard copies of the 2020 Emergency Response guide. In addition to the hard copies, staff has been educating those interested in the use of the ERG application as a supplement to the hard copy edition.

For more information, please contact Anthony Carpanini with the Apalachee Regional Planning Council via email at: acarpanini@thearpc.com or visit our website at: http://thearpc.com

North Central Florida Local Emergency Planning Committee


General Activities

The North Central Florida Local Emergency Planning Committee last met on February 11, 2021, via the GoToMeeting virtual platform, provided by Levy County Emergency Management. Our next meeting will be June 6, 2021 at 10 am, and will once again be a virtual delivery for this meeting. Thank you again to Levy County Emergency Management for their assistance with the virtual meetings. During that meeting, an agreement between the LEPC and Nutrien Phosphate in White Springs signed a Memorandum of Understanding between the two parties. Dwayne Mundy started the discussions and establishment of this agreement, we are proud to bring his vision to the most appropriate conclusion.

First Responders

It was decided that the LEPC would do planning for pipeline release and explosion to take place in Gilchrist County. A subcommittee of the LEPC was established to take care of the planning for this full scale exercise with a June 2022 date for actual participation.

Public Information

During our meeting on February 11, 2021 the LEPC approved a proclamation declaring Hazardous Materials Awareness Week. In addition, the LEPC published the notices in local papers regarding Hazardous Materials Awareness.
Staff Activities
Due to the COVID-19 Pandemic, staff has not been able to attend SERC and other quarterly meetings due to them being cancelled.

For more information, please contact Shayne Morgan with the North Central Regional Planning Council via email at: shayne_morgan@columbiacountyfla.com or visit our website at: http://www.ncfrpc.org/

Northeast Florida Local Emergency Planning Committee

General Activities
The quarterly meeting of the Northeast Florida Local Emergency Planning Committee was held on February 10, 2020 virtually due to the ongoing COVID-19 situation. Each meeting has been tailored around subcommittee reports on initiatives taking place at the local level, followed by presentations and discussions of a specific issue area. The NEFL was able to assist Nassau County with a Hybrid HazMat 160 course using a cost-share approach. The LEPC through HMEP funds provided the “in-class” portion of this course and Nassau County F/R provided the “hands-on” portion. Additionally, the LEPC started scheduling several training opportunities in the region for the next quarter.

A full list of these upcoming courses and their host county can be found below.

Upcoming – Denotes HMEP Funded:
- DOH White Powder Protocols (Duval)
- Virtual Advanced HazMat Life Support* (Duval)
- Basic and Advanced Propane IQ* (Duval & St. Johns)
- Hybrid HazMat 160 Technician Course* (Putnam)
- Operational Radiation (Flagler)

Completed-Grant Funded Courses:
- Hybrid HazMat 160 Technician Course*: 24 Participants (Nassau)

For more information, please contact Tyler Nolen with the Northeast Florida Regional Planning Council via email at: tnolen@nefrc.org or visit our website at: https://www.nefrc.org/

East Central Florida Local Emergency Planning Committee
Brevard, Lake, Marion, Orange, Osceola, Seminole, Sumter, and Volusia Counties.

General Activities
The East Central Florida Training Task Force Subcommittee (TTF) and Local Emergency Planning Committee (LEPC) meetings have continued to be held virtually via Zoom each quarter: December 18, 2020 and March 19, 2021. We had an LEPC baby! Our LEPC Vice Chair Keila Walker-Denis, Emergency Manager for the Greater Orlando Aviation Authority (GOAA) and her husband William welcomed a girl named Jocelyn on March 19, 2021. We cannot wait to meet her!
HMEP Training

We have started holding in person training courses again in our region. It is up to the host agency to implement CDC guidelines in order to hold safe and healthy trainings. We have asked all training vendors and students to follow the host agency’s guidelines to attend. Students must also follow their home agency’s guidelines.

Training Courses Conducted:

- ICS-300 December 9-11, 2020 at City of Cocoa: 25 students.
- Hazwoper 24-hour course January 4-6, 2021 at Marion County: 14 students.
- Hazwoper 8-hour refresher January 8, 2021 at Marion County: 19 students.
- Propane with Water Injection March 23, 24, & 25, 2021 at Reedy Creek: 74 students.
- ICS-300 March 5-7, 2021 at City of Satellite Beach: 24 students.
- ICs-400 March 8-9, 2021 at City of Cocoa: 42 students.
- L-984 NIMS All-Hazard Position Specific Task Force/Strike Team Leader April 14-16, 2021 at Maitland Fire Department: 20 students.
- Air Monitoring Essentials April 20, 21, & 22, 2021 at City of Cocoa: 61 students.

Training Courses Planned:

- Physical and Chemical Properties Course June 28, 29, & 30, 2021 at Osceola County Fire Training Center.
- HazMat Toxicology Medical 40-hour course August 23-27, 2021 at Brevard County.

Requested: HazMat Medical Toxicology 24-hour course.

HMEP Planning Project

The 2022 Florida Hazardous Materials Symposium contract has been signed with The Plaza and is scheduled for January 17 – 21, 2022. We have incorporated a pandemic clause into the contract as well. We are also working on the Hard Rock Hotel contract as our official overflow hotel. The call for white papers is being opened in June by Rick Stilp. The deadline will be July 31. There are no changes in prices for registration and hotel rooms. As details are confirmed and released for the week-long schedule, hotel room block and registration open for booking, and any other information we will let everyone know via emails and on the symposium website: www.flhazmatsymposium.org. We cannot wait to see everyone at the 9th annual Florida HazMat Symposium!!

For more information, please contact Michelle Cechowski with the East Central Florida Regional Planning Council via email at: michelle@ecfrpc.org or visit our website at: https://www.ecfrpc.org/
Central Florida Local Emergency Planning Committee
Serving Desoto, Hardee, Highlands, Okeechobee, and Polk Counties.

General Activities
The CF-LEPC met on November 18, 2020 and February 18, 2021 during this reporting period. The meetings were held virtually via GoToMeeting due to COVID-19. The meetings focused on training opportunities in the region, incidents throughout the Region, Hazardous Materials Plan Update, Legislative Bill, Workshops in the region, Thomas Yatabe Award notification, as well as a report from various members in the Region. To get more information about the meetings you can download a copy of the meeting agendas and backup materials online at: https://www.cfrpc.org/programs/hazardous-materials-planning-assistance/local-emergency-planningcommittee-meetings. The next quarterly meeting is scheduled for May 27, 2021 at 9:30 am either virtually or in person.

Training Completed
- Staff provided two EPCRA/E-Plan/Tier 2 Workshops
- Staff in conjunction with Polk County Fire Rescue provided the Polk County Live Fire training
- Staff provided a 2020 Emergency Response Manual training
- Staff attended the International Association of Emergency Management National Conference
- Staff attended the Google Cloud Public Sector Summit
- Staff attended the Florida Defense Cybersecurity Training Program: Rural Areas
- Staff attended The Perfect Storm 2020: Navigating a Historic Hurricane Season during a Global Pandemic
- Staff attended the SQG Compliance Training Workshop provided by the Treasure Coast LEPC
- Staff attended the Sea Level Scenario Sketch Planning Tool training
- Staff attended the Florida Public Records Management training

Training Ongoing
- Staff is working with a vendor to conduct an assessment of Polk and Highlands County’s HAZMAT team.

Outreach
- Staff began planning the Lakeland Linder International Airport’s full-scale exercise for 2022
- Staff completed the update of the 2016 DeSoto County Comprehensive Emergency Management Plan, this included a rewrite and various meetings with the Emergency Support Functions
- Staff attended weekly COVID-19 FDEM Conference Calls
- Staff attended monthly Polk County COVID-19 Countywide Coordination Calls
• Staff coordinated with the Counties in the Region the update to the statewide Hurricane Evacuation Study
• Staff attended various Florida LEPC virtual meetings
• Staff attended the region’s various County quarterly LMS workgroup meetings
• Staff attended the monthly Polk County Emergency Preparedness Advisory Committee meetings
• Staff attended the SERC meeting in November as well as the LEPC Coordinator’s Call in January

For more information, please contact Curtis Knowles with the Central Florida Regional Planning Council via email at: cknowles@cfrpc.org or visit our website at: https://www.cfrpc.org/

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**Tampa Bay Local Emergency Planning Committee**

Serving Citrus, Hernando, Hillsborough, Manatee, Pasco, and Pinellas Counties.

**General Activities**

Tampa Bay LEPC staff was involved in a number of activities during the prior six months. LEPC staff did participate in the virtual meeting of the State Emergency Response Commission held on November 19th and hosted quarterly meetings of the Tampa Bay LEPC virtually on November 18, 2020 & February 24, 2021. The Tampa Bay LEPC’s HMEP Training Subcommittee also met virtually on November 18, 2020 & February 24, 2021. The primary objective for each of these meetings was to strategize and further coordinate/schedule the training endeavors to be pursued and facilitated in association with the FY 2020-21 HMEP Contract. Training expenses incurred by the Tampa Bay LEPC during the 1st & 2nd Quarters were minimal and essentially limited to preparation and submittal of nine of the ten training proposals requested for the 3rd & 4th Quarters.

Each of the following proposals were independently submitted and approved for conduct by FDEM/USDOT:

- 40-Hr. Drone Part 107 Training course for 15 personnel of the Pinellas County Hazmat Team (conducted on March 1-5, 2021);
- 160-Hr. Hazmat Technician Certification course for 3 personnel from Hernando County Fire Rescue (scheduled on February 15 – April 12, 2021);
- 8-Hr. Hazmat IQ: Above-the-Line/Below-the-Line course for 30 personnel from the Pinellas County Hazmat Team & other departments (scheduled for April 21, 2021);
- Three 8-Hr. Hazmat IQ: Above-the-Line/Below-the-Line courses for 30 personnel per day from Hillsborough County Fire Rescue & Tampa Fire Rescue (scheduled for June 14-16, 2021);
- 160-Hr. Hazmat Technician Certification course for 20 personnel from the Pinellas County Hazmat Team (scheduled on March 15 – June 18, 2021);
- 16-Hr. Unmanned Aerial Vehicle Ground School (on-line Drone Training) for nine personnel from Hernando County Fire Rescue (to be conducted on or before June 30, 2021);
• 40-Hr. Hazmat Medic course for 30 personnel of the Pinellas County Hazmat Team & other departments (July 19-23, 2021);

• 160-Hr. Hazmat Technician Certification course for one person from Hernando County Fire Rescue (scheduled for June 14 – August 9, 2021); and

• 160-Hr. Hazmat Technician Certification course for 20 personnel from Pasco County Fire Rescue (scheduled for June 14 – August 9, 2021).

One additional training proposal (three 8-Hr. Hazmat Chemistry courses) is currently being contemplated and, if pursued, would be conducted in Manatee County, Pinellas County and Pasco County over the three consecutive day period of August 10-12, 2021. The course would benefit 30 First Responders per day. Bids are currently being solicited from various vendors to provide such training. In terms of miscellany, the following constitutes some of the more notable accomplishments/achievements over the six month period of October 2020 – March 2021: updated the Tampa Bay LEPC website to reflect the new LEPC Chair - Chief Robert Bassett of St. Petersburg Fire Rescue (October 1st); transmitted updated listing of all Tampa Bay LEPC members to FDEM for biennial recertification (October 6th); participated in the National Association of Sara Title III Program Officials’ (NASTTPO) HMEP Updates webinar and their EPA Updates for RMP, EPCRA & AIWA webinar on October 13th & 20th respectively; participated in Paradigm’s Coordinated Response Exercise webinar as it pertained to pipelines and pipeline safety (October 22nd); delivered two boxes of 2020 Emergency Response Guidebooks to Port Tampa Bay (November 3rd); participated in the tri-annual meeting of the U.S. Coast Guard’s Area Contingency Planning Subcommittee which was conducted virtually (November 17th); participated in the postponed SERC quarterly meeting which was conducted virtually (November 19th); prepared and submitted a summary of the LEPC’s 2020 activities for inclusion in the TBRPC’s Annual Report (December 1st); attended the virtual quarterly meeting of the Southwest Florida LEPC (December 3rd); transmitted the 2020 updated and approved Tampa Bay LEPC Hazardous Materials Emergency Response Plan via e-mail to the required agencies (i.e. County Emergency Management Directors from all six of TB LEPC’s Counties, Port Tampa Bay, the U.S. Coast Guard and the Florida Department of Environmental Protection/ Office of Emergency Response (December 7th); attended the virtual quarterly meeting of the East Central Florida LEPC (December 18th); attended TBRPC staff’s mandatory virtual Ethics training as was conducted by TBRPC’s Legal Counsel (January 8th); provided guidance to James Brock of FDEP/Office of Emergency Response on the formal procedures necessary to accommodate membership changes to the LEPC (January 20th); e-mailed notification of and promotion for the Tampa Bay LEPC’s upcoming annual EPCRA How-to-Comply/E-Plan Guidance Workshops. The distribution involved 1,607 contacts as was obtained from E-Plan (January 20th); participated in the virtual HMEP Guidance Workshop conducted by FDEM staff. The Workshop also addressed potential alternatives to the required conduct of an LEPC exercise as mandated by the FY 2020-21 LEPC Staff Services Contract (January 29th); facilitated arrangements for Tampa Fire Rescue to pick up and borrow the LEPC’s Hazmat Trailer & equipment. Those “shareable” resources are stored at and maintained by Hillsborough County Fire Rescue and were obtained by the Tampa Bay LEPC utilizing funding from the FY 2015-16 & 2016-17 HMEP grant program (February 2nd); attended the virtual quarterly meeting of the Treasure Coast LEPC (February 4th); conducted the annual EPCRA/E-Plan Workshops virtually in conjunction with FDEM staff. A total of 41 attended from 34 different companies or agencies (February 10th & 11th); combined and transmitted the
EPCRA How-to-Comply/E-Plan Filing Guidance Workshop presentations to all Workshop attendees and posted it to the LEPC website (February 11th); participated in the NASTTPO’s “ Demonstrating the New CAMEO Data Manager” Webinar (February 16th); attended the virtual quarterly meeting of the Central Florida LEPC (February 18th); provided guidance to Chief Barbara Tripp of Tampa Fire Rescue on the formal procedures necessary to accommodate LEPC membership changes (February 19th); attended the virtual quarterly meeting of the South Florida LEPC (February 17th); provided guidance to Chief Robert Collins of Hillsborough County Fire Rescue on the formal procedures necessary to redesignate his LEPC Alternate (February 17th); attended the virtual quarterly meeting of the Southwest Florida LEPC (February 25th); advised the Interim Citrus County EM Director (Capt. Troy Hess) of procedures necessary to redesignate new members to the Tampa Bay LEPC (March 1st); coordinated the pickup of 150 copies of the 2020 Emergency Response Guidebooks by Gary Doyen of Mosaic (March 3rd); attended the virtual U.S. Chemical Safety Board Public Meeting (March 5th); participated in the virtual, tri-annual meeting of the U.S. Coast Guard’s Area Contingency Planning Committee (March 9th); attended NASTTPO’s webinar entitled “LEPC Activities during the Pandemic” (March 16th); personally delivered the Thomas Yatabe Award and all Certificates of Appreciation to each of TB LEPC’s nine 2020 recipients (March 17th); attended East Central Florida LEPC’s virtual quarterly meeting (March 19th); and at the prior suggestion of Mr. Robert Dietrich (FDEM), participated in a telephone interview with EPA’s Government Accounting Office regarding Florida’s Risk Management Program (March 24th). LEPC staff did additionally intend to participate in or facilitate the following meetings although all were cancelled on account of COVID-19: the nearly monthly, in-person, meetings of the Pinellas Police Standards Council (October 14th, November 4th, December 9th, January 13th & March 10th), the bi-monthly meetings of the Tampa Bay Spill Committee (November 10th, January 12th & March 9th) and the bi-monthly gatherings of the Ammonia Handlers/Operators which have not been scheduled or conducted for more than one year.

For more information, please contact John Meyer with the Tampa Bay Regional Planning Council via email at: johnm@tbrpc.org or visit our website at: http://www.tbrpc.org

Southwest Florida Local Emergency Planning Committee
Serving Charlotte, Collier, Glades, Hendry, Lee, and Sarasota Counties.

General Activities

The Southwest Florida Local Emergency Planning Committee met December 3, 2020 and February 25, 2021 via GoToMeeting due to COVID-19 restrictions. The following topics were discussed:

- Minutes of the August 20, 2020 LEPC Meeting
- Minutes of the December 3, 2020 LEPC Meeting

The next quarterly meeting of the Southwest Florida LEPC is scheduled for May 27, 2021 virtual via Zoom Meetings. Additional information can be obtained at http://www.swfrpc.org/programs/lepc/
LEPC Membership Nominations:
December 3rd meeting: Additions- Chad Lorenz, Interested Individual (was previously a member now rejoining).
February 25th meeting: Additions- Mike Ryan, City of North Port, Emergency Manager.

February Meeting Presentation
Mr. Mike Laycock of Florida Gas Transmission Company gave a presentation on High Pressure Gas Pipelines & Emergency Response. LEPC Meeting Schedule and Locations Meetings will be virtual until further notice:

- May 27, 2021
- August 26, 2021
- December 2, 2021

2021 LEPC HazMat Plan Draft
The draft plan was presented to the LEPC for comments at the February meeting, a revised final version will be presented for approval at the Q4 May meeting. It can be found at the link here, [https://www.swfrpc.org/wpcontent/uploads/Programs/LEPC/2021_LEPC_Plan_Draft.pdf](https://www.swfrpc.org/wpcontent/uploads/Programs/LEPC/2021_LEPC_Plan_Draft.pdf)

LEPC HazMat Exercise 2020-2021
The City of Cape Coral has applied for a PHMSA grant for natural gas emergencies. There will be a tabletop with local fire departments and the assistance of the LEPC will be requested which will help completed task 7 in the LEPC contract. Moving forward, an exercise will begin to be planned in the summer months to be held in 2022, there will be more information on this provided at the May LEPC meeting.

SWF LEPC Training Subcommittee Report
There are classes in Cape Coral and Charlotte County coming up that have been approved. Information was given on how to request a specific training if your department or first response agency is interested. There will be a HazMat Tech Course in Charlotte County coming up, registration is full there will be 24 students. Charlotte County will also be scheduling another class that was approved last year. In the City of Cape Coral there will be a Safety Officer Class held virtually opened to 30 students. If there are any questions, please reach out to Chief Marshall. Chief Marshall added that there will be a Propane Emergency Class in Cape Coral, it will be 6 days long. Half of the class will be paid for by the City of Cape Coral and the other half by the LEPC, taking us to the end of the budget for the year. The class will be held 3 days at Cape Coral and 3 days neighboring departments in the end of June. For FY21-22 there have been two submittals for classes, a HazMat Tech class in Charlotte County and a HazMat Tech class in North Collier. Each class rounds about $24,000 for 24 students equaling $48,000. The LEPC voted to set aside $20,000 like we have in the past for the HazMat Symposium if there is one in 2022.

Tier II and E-Plan Reporting Update
December Meeting: The LEPC was reminded of the upcoming Tier II reporting requirements and dates and informed of two virtual trainings on E-Plan, EPCRA and Shelter in Place.
February Meeting

Two virtual classes were conducted the week prior to the meeting for E-Plan, EPCRA, and Shelter in Place presentations. 622 facilities had submitted their Tier II reports at the time of the meeting, about 179 more facilities were due to submit before the March 1, 2021 deadline.

For more information, please contact Katelyn Kubasik with the Southwest Regional Planning Council via email at: kkubasik@swfrpc.org or visit our website at: http://www.swfrpc.org/

Treasure Coast Local Emergency Planning Committee

Serving Indian River, Martin, Palm Beach, and St. Lucie Counties.

General Activities

The Treasure Coast Local Emergency Planning Committee (TCLEPC) conducted its last quarterly meeting February 4, 2021. The meeting was conducted virtually. The next TCLEPC meeting will be held May 6, 2021.

Outreach & Education

The November through February period activities included staff maintaining on-going coordination with Section 302 facilities for compliance and E-Plan technical assistance with Tier II reporting. Staff also provided virtual training opportunities the region via email. January activities included coordination with the county emergency managers and fire rescue department hazmat team leads to update the Shelter-In-Place brochure, and staff updated the TCLEPC brochure for outreach materials. These will be put forth for approval at the May 6, 2021 TCLEPC meeting. On February 19, 2021, the TCLEPC conducted an EPCRA and LEPC outreach presentation. In addition, the TCLEPC facilitated the annual E-Plan How-To-Comply Workshop presented by FDEM staff, Mr. Sam Brackett; there were 110 participants.

Technical Assistance

In November 2020, staff attended the Ports webinar that focused on safety measures and response capabilities. In December 2020, staff provided review and comments to the U.S. Coast Guard on the Miami Sector Vessel Decontamination Plan, and completed the Threats Assessment for 2022-2025 Multi-year Training and Exercise Plan (MTEP) for training, planning and exercises. January-February, staff continues to coordinate with instructors, FDEM, and county partners to promote and provide hazardous materials training that can be delivered virtually for the region.

Exercises

November-February, staff developed exercise materials for Operation Ammonia Maze, a discussion-based tabletop exercise for the GEM Freshco, an orange juice processing facility that maintains large amounts of Anhydrous Ammonia threaded throughout the building by piping to several chiller rooms. Objectives include plant evacuation, alert and notification, communications, and incident command coordination. Regrettably, GEM Freshco personnel were exposed to Coronavirus and plant operations were severely curtailed. The FDEM has allowed staff to develop exercise packages for delivery by the recipient.
Hazardous Materials Emergency Preparedness Grant (HMEP)

TCLEPC staff would like to thank FDEM staff, State and federal agencies for providing virtual training opportunities to staff for the region. Staff continues to compile and distribute online/virtual training opportunities to the region. During February staff continued to coordinate with St. Lucie County Fire District, Special Operations and Martin County Fire Rescue Department to conduct two 160hr Hybrid Technician classes within the region. Students will start 110hrs of Online training prior to the 50hr hands-on training portion in March with the 50hr. hands-on training scheduled for April 26-30 for St. Lucie County and May 3-7 for Martin County. Emergency Response Guidebooks (ERGs) were distributed to Florida Department of Environmental Protection (FDEP). A 24hr Hazardous Waste for First Responders (HAZWOPER) is being planned for Palm Beach County Utilities water and wastewater treatment plant operators and responders.

Hazards Analysis

TCLEPC staff completed the 2020/2021 St. Lucie County Hazards Analyses and submitted to the FDEM for review and comment. Facility site visits were conducted via phone. Staff provided a review of the Tier II inventory reports, E-Plan technical assistance, and disseminated information related to upload requirements such as Safety Data Sheets, site plans, and transportation/evacuation information.

For more information, please contact Kathryn E. Boer with the Treasure Coast Regional Planning Council via email at: kboer@tcrpc.org or visit our website at: http://www.tcrpc.org/

South Florida Local Emergency Planning Committee

Miami-Dade, Broward and Monroe Counties.

General Activities

The South Florida LEPC held a regularly scheduled quarterly meeting on February 17. Due to the COVID-19 Pandemic, the meeting was held virtually via GoToMeeting. Attendance turned out to be very well, with 35 members and guests present. There were no membership changes since the November meeting. Jason McMahon, Manny Cela’s replacement as South Florida LEPC Coordinator, introduced himself to the Committee. The members were informed of the ongoing discussions between the statewide LEPC’s and FDEM regarding moving forward with an exercise. Mr. McMahon informed the Committee that FDEM permitted the option of completing an exercise, and that planning would move forward for an exercise centered around a radiological event. The members were briefed on the continued planning efforts relating to HMEP-sponsored training. Mr. McMahon explained that OSHA HAZWOPER Refresher training was being coordinated for two different public agencies to start in late March. Broward Environmental & Consumer protection requested training for 50 of their employees. Miami-Dade Water and Sewer Department requested training for 300 employees. The members were also informed that Miami-Dade Environmental Resource Management requested OSHA HAZWOPER training for 80-90 of their employees for later this year. It was noted by the Broward HazMat LEPC Members that they are interested in planning an HM160 course.

Regarding the Annual LEPC Exercise: Coordinator Jason McMahon held a Concept and Objectives (C&O) Meeting with LEPC Members to identify an Exercise Planning Team on January 20. The meeting included 20 members of the LEPC; and concluded with the development of a planning team that includes seven members. It was decided during this
meeting that the LEPC would continue planning a radiological-focused exercise. On
February 17, the LEPC held an Initial Planning Meeting to determine the scope of the
exercise, identify a list of participants, and to discuss capabilities that will be exercised.
The next planning meeting was scheduled for March 19. During this reporting period, the
LEPC Coordinator attended two Broward Emergency Coordinating Council meetings, one
Broward Fire Chiefs Special Ops/HazMat meeting, two South Florida Regional Planning
Council meetings; as well as individual meetings of the TCLEPC, TBLEPC, and CFLEPC.

For more information, please contact Mr. Jason McMahon with the South Florida Regional Planning Council at:
jmcmahon@sfrpc.com or visit our website at http://www.soflalepc.org
MEMORANDUM - #03 - 21

TO: Members of the State Emergency Response Commission (SERC) for Hazardous Materials

FROM: Kevin Guthrie, Chairman

SUBJECT: Financial Status Report

SUMMARY: This memorandum presents information on the financial status of the Hazardous Materials Planning Program and the Risk Management Program (RMP) Program. Table I displays revenues received through annual fees and penalties by the two programs. The data for Fiscal Year FY 2018-2019, FY 2019-2020 and FY 2020-2021 through February 28, 2021 are provided for comparison.

Table II displays the budget and expenditures (by category) related to the Hazardous Materials Planning Program FY 2019-2020 and FY 2020-2021 as of February 28, 2021. Table III presents the same financial information for the Risk Management Program.

Ongoing outreach efforts are making a positive impact on the financial stability of the Operating Trust Fund (OTF). As always, our goal is to ensure the OTF remains fiscally sound in its ability to support the citizens of Florida through the SERC, LEPC Staff, contracts to the locals and the support staff at the Division.

KG/rd

Attachments
**TABLE I**

HAZARDOUS MATERIALS PLANNING PROGRAM

REVENUES RECEIVED BY 28 FEB 2021


<table>
<thead>
<tr>
<th>Fiscal Year 2020-21</th>
<th>EPCRA</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>$132,168</td>
<td>$2,267,250</td>
</tr>
<tr>
<td>August</td>
<td>$52,023</td>
<td>$87,580</td>
</tr>
<tr>
<td>September</td>
<td>$22,305</td>
<td>$87,580</td>
</tr>
<tr>
<td>October</td>
<td>$8,145</td>
<td>$87,580</td>
</tr>
<tr>
<td>November</td>
<td>$24,910</td>
<td>$87,580</td>
</tr>
<tr>
<td>December</td>
<td>$18,773</td>
<td>$87,580</td>
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<tr>
<td>January</td>
<td>$238,603</td>
<td>$2,381,634</td>
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<tr>
<td>February</td>
<td>$950,445</td>
<td>$2,381,634</td>
</tr>
<tr>
<td>March</td>
<td>$574,215</td>
<td>$2,381,634</td>
</tr>
<tr>
<td>April</td>
<td>$70,898</td>
<td>$72,515</td>
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<tr>
<td>May</td>
<td>$47,573</td>
<td>$72,515</td>
</tr>
<tr>
<td>June</td>
<td>$127,195</td>
<td>$72,515</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$2,267,250</strong></td>
<td><strong>$1,586,597</strong></td>
</tr>
</tbody>
</table>

_Funding by Program 2018-19_

Total = $2,354,830

_Funding by Program 2019-20_

Total = $2,454,149

_Funding by Program 2020-21_

Total = $1,622,497
### TABLE II

HAZARDOUS MATERIALS PLANNING PROGRAM
GENERAL APPROPRIATION AND EXPENDITURES BY CATEGORY
FISCAL YEAR 2019-2020

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>BUDGET</th>
<th>EXPENDITURES</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries/Benefits</td>
<td>$608,377</td>
<td>$660,056</td>
<td>(51,679)</td>
</tr>
<tr>
<td>County EM/RPC</td>
<td>$486,597</td>
<td>$468,731</td>
<td>17,866</td>
</tr>
<tr>
<td>RPC/LEPC Staffing</td>
<td>$800,000</td>
<td>$708,200</td>
<td>91,800</td>
</tr>
<tr>
<td>Expenses</td>
<td>$149,229</td>
<td>$95,692</td>
<td>53,537</td>
</tr>
<tr>
<td>Operating Capital Outlay</td>
<td>$4,650</td>
<td>$487</td>
<td>4,163</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>$109,286</td>
<td>$159,448</td>
<td>(50,162)</td>
</tr>
<tr>
<td>Bank Fees</td>
<td>$62,000</td>
<td>$50,943</td>
<td>11,057</td>
</tr>
<tr>
<td>HR Assessment</td>
<td>$0</td>
<td>$0</td>
<td>0</td>
</tr>
<tr>
<td>Risk Management</td>
<td>$0</td>
<td>$0</td>
<td>0</td>
</tr>
<tr>
<td>Refunds</td>
<td>$55,000</td>
<td>$6,100</td>
<td>48,900</td>
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<tr>
<td>Transfers</td>
<td>$250,000</td>
<td>$150,000</td>
<td>100,000</td>
</tr>
<tr>
<td>Indirect - Statewide Assessr</td>
<td>$184,335</td>
<td>$182,020</td>
<td>2,315</td>
</tr>
<tr>
<td>GR Service Charge</td>
<td>$139,286</td>
<td>$178,014</td>
<td>(38,728)</td>
</tr>
<tr>
<td>Data Processing Svs</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Total</td>
<td>$2,848,760</td>
<td>$2,659,690</td>
<td>$189,070</td>
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### HAZARDOUS MATERIALS PLANNING PROGRAM
GENERAL APPROPRIATION AND EXPENDITURES BY CATEGORY
FISCAL YEAR 2020-2021 THROUGH 28 FEB 2021

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>BUDGET</th>
<th>EXPENDITURES</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries/Benefits</td>
<td>$664,519</td>
<td>$370,502</td>
<td>$294,016</td>
</tr>
<tr>
<td>County EM/RPC</td>
<td>$486,597</td>
<td>$332,661</td>
<td>$153,936</td>
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<tr>
<td>RPC/LEPC Staffing</td>
<td>$800,000</td>
<td>$461,325</td>
<td>$338,675</td>
</tr>
<tr>
<td>Expenses</td>
<td>$149,075</td>
<td>$19,881</td>
<td>$129,194</td>
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<tr>
<td>Operating Capital Outlay</td>
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<td>$4,650</td>
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<tr>
<td>Contractual Services</td>
<td>$120,000</td>
<td>$120,000</td>
<td>$0</td>
</tr>
<tr>
<td>Bank Fees</td>
<td>$62,000</td>
<td>$31,299</td>
<td>$30,701</td>
</tr>
<tr>
<td>HR Assessment</td>
<td>$0</td>
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</tr>
<tr>
<td>Risk Management</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Refunds</td>
<td>$55,000</td>
<td>$2,720</td>
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<tr>
<td>Transfers</td>
<td>$250,000</td>
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<td>$250,000</td>
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<tr>
<td>Indirect - Statewide Assessr</td>
<td>$214,571</td>
<td>$133,366</td>
<td>$81,205</td>
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<tr>
<td>GR Service Charge</td>
<td>$185,000</td>
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<td>$152,648</td>
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<tr>
<td>Data Processing Svs</td>
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<tr>
<td>Data Processing Services</td>
<td>$2,991,412</td>
<td>$1,504,107</td>
<td>$1,487,304</td>
</tr>
</tbody>
</table>

---

### Graphs

- **Graph 1:** Bar chart showing spend by category with Salaries/Benefits at 21%.
- **Graph 2:** Pie chart showing spend by category with Salaries/Benefits at 22%.
### TABLE III

#### RISK MANAGEMENT PLANNING PROGRAM
GENERAL APPROPRIATION AND EXPENDITURES BY CATEGORY
FISCAL YEAR 2019-2020

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>BUDGET</th>
<th>EXPENDITURES</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries/Benefits</td>
<td>$261,451</td>
<td>$256,649</td>
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<tr>
<td>Expenses</td>
<td>$59,692</td>
<td>$43,801</td>
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<td>Contractual Services</td>
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<td>$43,714</td>
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<tr>
<td>HR Assessment</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Non Operating Costs</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Risk Management</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Indirect - Statewide A</td>
<td>$73,734</td>
<td>$74,017</td>
<td>-$283</td>
</tr>
<tr>
<td>GR Service Charge</td>
<td>$55,714</td>
<td>$5,801</td>
<td>$49,913</td>
</tr>
<tr>
<td>Data Processing Services</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$494,305</td>
<td>$380,269</td>
<td>$114,036</td>
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</table>

#### RISK MANAGEMENT PLANNING PROGRAM
GENERAL APPROPRIATION AND EXPENDITURES BY CATEGORY
FISCAL YEAR 2020-2021 THROUGH 28 Feb 2021

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>BUDGET</th>
<th>EXPENDITURES</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries/Benefits</td>
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<td>$96,503</td>
</tr>
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<td>$60,889</td>
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<tr>
<td>Contractual Services</td>
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<td>$0</td>
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<tr>
<td>HR Assessment</td>
<td>$0</td>
<td>$3,233</td>
<td>-$3,233</td>
</tr>
<tr>
<td>Non Operating Costs</td>
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<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Risk Management</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
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<tr>
<td>Indirect - Statewide A</td>
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<td>GR Service Charge</td>
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</tr>
<tr>
<td>Data Processing Services</td>
<td>$0</td>
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<td>$0</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$408,763</td>
<td>$216,736</td>
<td>$192,027</td>
</tr>
</tbody>
</table>

#### Pie Charts

- **2019-2020**
  - Salaries/Benefits: 53%
  - Expenses: 12%
  - Contractual Services: 9%
  - Non Operating Costs: 0%
  - HR Assessment: 0%
  - Risk Management: 0%
  - Indirect - Statewide Assessment: 15%
  - GR Surcharge: 2%

- **2020-2021**
  - Salaries/Benefits: 62%
  - Expenses: 15%
  - Contractual Services: 0%
  - Non Operating Costs: 0%
  - HR Assessment: 0%
  - Risk Management: 0%
  - Indirect - Statewide Assessment: 20%
  - GR Surcharge: 2%
April 29, 2021

MEMORANDUM - # 04 - 21

TO: Members of the State Emergency Response Commission (SERC) for Hazardous Materials

FROM: Kevin Guthrie, Chairman

SUBJECT: Hazardous Materials Incidents Report

SUMMARY: The attached tables and graphs provide information on all hazardous materials incident reports received by the State Watch Office for the period of up to December 1, 2020 through February 28, 2021. Incident reports are reviewed by staff on a daily basis for compliance with Section 304 and other provisions of the Emergency Planning and Community Right-to-Know Act (EPCRA) program. They can also be used to identify facilities that may have an obligation to report under the Risk Management Planning (RMP) program.

The “Potential Section 304 Investigations” information in Table 1 is listed by Local Emergency Planning Committee (LEPC) District. These are incidents involving the release of an Extremely Hazardous Substance (EHS) or a Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) chemical at a fixed facility. In order for an incident to be covered under Section 304, the EHS or CERCLA chemical must meet or exceed its designated Reportable Quantity (RQ) and have potential for offsite exposure. Those facilities found not to be in compliance with all Section 304 reporting requirements are referred to the Division of Emergency Management’s General Counsel for possible enforcement action. The incidents listed in Table 2 cover hazardous materials incidents for which evacuations, injuries and/or deaths were reported. Also note that the official cause of death is determined by the medical examiner’s office. This process may take up to 90 days. The numbers for these tables were obtained from the State Watch Office incident reports, as well as other sources. This information is still being recorded and is available upon request.

The figures in Graph I compare incidents that occurred at fixed facilities to those involving transportation-related incidents during the past 12 months. Note that the incidents in Graph I have been further refined to list petroleum, LNG and propane incidents.

The figures in Graph II show the total number of hazardous materials incidents per year (including Section 304) reported to the State Watch Office for the period of January 1, 2002 through February 28, 2021.

KG/rd
Attachments
### Hazardous Materials Incident Report - Table 1

12/1/2020 Thru 2/28/2021

CERCLA 304 Report

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<th>County</th>
<th>Release Date</th>
<th>Chemical Name</th>
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<td>Sumter</td>
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<td>SPILLED ANTIFREEZE</td>
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<td></td>
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<td>Water Supply and Irrigation Systems</td>
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<td>Release Date</td>
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<td>Quantity Released</td>
<td>Business Type</td>
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<td>Fatalities</td>
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<td>Pinellas</td>
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<td>Miami-Dade</td>
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<td>Traffic Accident</td>
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Hazardous Materials
Incident Reports
Graphical Representations
Hazardous Material Incidents Report Chart
December 1, 2020 thru February 28, 2021
Sum of Hazmat Releases
January 1st, 2002 thru February 28th, 2021
MEMORANDUM - # 05 - 21

TO: Members of the State Emergency Response Commission (SERC) for Hazardous Materials

FROM: Kevin Guthrie, Chairman

SUBJECT: Update of Staff Activities and Reports by Section

SUMMARY: This is to provide the SERC with a status report on the number of reports filed under the Emergency Planning and Community Right-To-Know Act (EPCRA) and the Florida Accidental Release Prevention and Risk Management Planning (ARP / RMP) Act. It also provides an update on staff activities. The following is a breakdown of the number of notifications or reports that have been filed under EPCRA, by section, and the number of hazardous materials incidents reported to the State Watch Office.

Year 2020 / Section 302 - 312

Facilities in E-Plan as of April 7, 2021: 12,034

Potential Section 304 - Emergency Release Notifications

Nov. 1, 2020 through February 28, 2021: 27

Hazardous Materials Incident Reports - January 1, 2011 through February 28, 2021

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<td>2082</td>
<td>2072</td>
<td>1994</td>
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A. Meetings/Exercises/Activations
Staff participating in the COVID-19 Activation (March 6, 2020 through current date).

B. Verification: The total number of year 2020 Tier II reports in E-Plan is 12,034 (as of April 7, 2021). The total number of Tier II reports for year 2019 is currently listed as 12,787. The E-Plan Staff Tool "Not Filed Facilities" lists 1,071 sites that have a 2019 Tier II report with no corresponding year 2020 Tier II report filed in E-Plan. Staff will contact all facilities that have not filed for the current year.

The E-Plan Section 302 filing module appears to be working well. As mentioned before, staff had been working with the E-Plan folks to improve the Section 302 filing module.

The attached graphs provide information on Tier II and various activities conducted by the verification staff. The “E-Plan Filing - Total Facility Count” by LEPC graph (see Graph I) displays the total number of Tier II reports by LEPC for the reporting year 2020 (as of April 7, 2021). Graph II depicts the number of technical calls (per month) received by staff. Graph III depicts the total numbers of facilities & chemicals in E-Plan by year for the last seven reporting years (2014 through 2020). Graph IV shows the number of online payments for the last ten reporting years (2010 through 2020).

For the period of November 1, 2020 through February 28, 2021, staff processed one refund totaling $2,250.00.

C. Risk Management Planning Program Planning
Staff provided outreach and technical assistance to 48 facilities and their staff. This was conducted by means of 24 (follow up post inspection, Phone, email) and 18 Risk Management Plan On-Site Inspections. Staff completed 22 final determination reports, 93 desk audits and 11 document audits. All RMP inspectors attended the EPA’s “Process Hazard Analysis (PHA)” at the Region 4 EPA HQ in Atlanta in February 2021.

Section 112(r) Stationary Sources - Risk Management Plans

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<td>Same</td>
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<tr>
<td>Program Level 2</td>
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<td>-1</td>
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<td>Program Level 3</td>
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<td>High Risk</td>
<td>37</td>
<td>Same</td>
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D. Radiological Emergency Preparedness (REP)

Staff has been activated since March 6, 2020 in response to COVID-19 event and remains activated to-date. Staff participated the St. Lucie Nuclear Power Plant Evaluated Exercise on November 17, 2020, and the Turkey Point Nuclear Power Plant Evaluated Exercise on February 10, 2021.

E. Public Information/Technical Assistance

Staff handled technical assistance calls and/or provided outreach assistance calls totaling 2,780 for the period of November 1, 2020 through February 28, 2021.

G. Notices

Staff didn’t send out any Potential Notice of Violation letters for the period of November 1, 2020 through February 28, 2021.

KG/sb
Attachments
GRAPH I
E-PLAN FILING - TOTAL FACILITY COUNT (Year 2020)
BY LOCAL EMERGENCY PLANNING COMMITTEE DISTRICT

Statewide Total = 12,034*

*as of April 7, 2021
GRAPH I
EPCRA FILING – TECHNICAL ASSISTANCE CALLS
BY MONTH

*as of March 31, 2021
Florida Tier II Chemical Data in E-Plan

*as of April 7, 2021
Online Payments

*Payments are from July 1 to June 30 (Fiscal Year)

**Note: Year 2020 payments through April 6, 2021.