I. Pledge of Allegiance
   - Chair Kevin Guthrie called the meeting to order on Tuesday January 21st, 2020 at 9:30 AM and proceeded with the Pledge of Allegiance.

II. Introductions

III. Approval of Minutes for October 18, 2019 Meeting.
   - Meeting minutes for October 18, 2019 were initiated by Mr. Burt McKee and seconded by Mr. Frank Lasaga.

IV. TTF Conference Call Updates
   - Mr. Robert Dietrich gave an update on the following topics:
     o The Standard Operating Guidelines (SOGs)/Standard Operating Procedures (SOPs) been finalized by Subject Matter Experts and waiting for the SERC approval.
     o The NOVA Southeast University Letter been signed and sent out on November 20th. Mr. Robert Dietrich will follow up and will give an update at the 1st scheduled TTF conference call.
     o A memo from FDEM Deputy Legal Counsel Erik Sayler been distributed on Jan 15th in regards of Form 1 and Conflict of interest, details for this topic will be covered by Mr. Erik Sayler under “Current Business”.
     o The 2020 Hazmat Symposium discussion and details for this topic will be covered by Chief Jonathan Lamm under “Update from Agencies and Organizations”.

V. Current Business
   1. Conflict of Interest — Erik Sayler
      - FDEM Deputy Legal Counsel Erik L. Sayler summarized the Commission on Ethics regarding a potential Conflict of Interest
presented by members of the LEPCs and the SERC Training Task Force. Mr. Sayler recommended that if the TTF and the LEPC members are in doubt about a potential conflict, they should seek an informal written opinion from the Commission on Ethics based upon unique facts and circumstances to ensure there is no conflict of interest.

- To request a formal, ethics opinion from COE, follow the procedures here: http://www.ethics.state.fl.us/Support/FAQs.aspx#request_opinion

2. Standard Operating Guidelines & Procedures – Frank DeFrancesco

- Captain Frank DeFrancesco was unable to attend, however all of the SOPs and SOGs that been updated, approved and/or waiting for SERC approval can be found at: https://portal.floridadisaster.org/SERC/External/SERC%20Documents

3. Hazmat Team Assessments, Deployments, Exercise and Training – Scott Chappell

- Mr. Scott Chappell was unable to attend, however Captain Patrick Feagle with Ocala Fire Rescue stated that Mr. John Scott is doing a stellar job of facilitating the Hazmat Team Assessments associated with all Hazmat teams through Florida. At the present time, nearly two-thirds of all Assessments has been completed including the areas of Miami, Tampa & Jacksonville. Full task completion is anticipated by April 2020. The frequency of the next in-person Assessments to be administered in the future by Mr. John Scott (or other third-party personnel) has yet to be determined. Additionally, each LEPC may be requested to facilitate completion of the Self Assessments by each of their hazmat teams next year but without the requirement for site visits.

4. NOVA Southeastern University Letter — Robert Dietrich

- Mr. Robert Dietrich announced that the NOVA Letter been signed and sent out on November 20th of 2019. The initiative is for the Nova Southeastern University to provide the training to enable select coastal, pre-authorized, hazmat teams to jointly respond to potential offshore hazardous materials incidents along with the U.S. Coast Guard. The determination will be announced in August 2020.

5. Update on RFQ — Robert Dietrich

- FDEM staff solicited RFQs to update the Awareness and Operations Competency documents. Mr. Lee Newsome of Emergency Response Educators & Consultants (EREC) was awarded the Contract.
• Mr. Richard Stilp will be taking the lead on this project and will solicit review and comments upon completion. The Documents will go through TTF twice and will be brought to the SERC for approval.

VI. New Business

• Chair Kevin Guthrie indicated a desire to solicit presentations in association with future TTF quarterly meetings to address “big hazmat events experienced during the past quarter” in order to, among other things, determine whether hazmat training requirements need to be revised. In addition, there is the potential for the TTF to provide/establish recommendations for the respective agency (and others) for future response to similar incidents. The presentations should include an overview of the event and responses, both positive and negative, as well as identify how the response could have been improved. Chief Scott Ehlers and Chief Patrick Feagle added that the requested presentations should be expanded to address things such as big structure fires whereby additional lessons learned can be attained.

• Captain Patrick Feagle described a recent structure fire that occurred in Ocala about three months ago in which Ocala Fire Rescue responded. It turns out responders were unknowingly exposed to Phosphorous & powder Mercury since the facility was a recycler of halogen bulbs. The lessons learned included the need for appropriate monitoring to be conducted prior to making entry and to thoroughly clean hazmat gear after each incident so as not to potentially contaminate the fire house. Following the presentation, TTF members recommended that fire departments responding to similar incidents consider coordination with the Florida Department of Environmental Protection/Office of Emergency Response, prior to making entry, since they possess elaborate equipment capable of monitoring chemical exposure(s) down to the minuscule level(s).

• Chief Jonathan Lamm stated that Mr. Richard Stilp and Michelle Cechowski (with the ECFL LEPC) have been working on Chemical and Drug Exposure training program. Chief Jonathan Lamm suggested that a workshop will be added to the future Symposiums to address the Chemical and Drug Exposure to Law Enforcement Officers when Responding to applicable Incidents, especially considering the fact that they are often first on the scene.

VII. Update from Agencies and Organizations

1. Florida Fire Chief’s Association ─ Chief Murphy

• Chief Murphy was unable to attend.
2. Florida Association of Hazardous Materials Responders — Frank DeFrancesco
   - Captain Frank DeFrancesco was unable to attend.

3. Florida Department of Environmental Protection — Nick Roff
   - Mr. Nick Roff with DEP stated that over 1300 incident reports were created at DEP and one of the cases was a large environmental cleanup in Tampa that ended up being criminal case. Over 50,000 pounds of illegally stored biomedical waste had an estimated cleanup cost of $160,000 to $180,000. It could potentially become the largest cleanup DEP has done in the past few years.
   - Mr. Roff also announced that DEP has successfully closed a 2016 case in St. Johns River regarding a release for over 500 gallons of oil that resulted in natural resource damage assessment of over $120,000. DEP has since received full payment and it will go to the Coast Protection Trust Fund where it will be used for restoration projects statewide.

4. Florida State Fire College — Scott Chappell
   - Mr. Scott Chappell stated this year will be an epic year for tracking the Continuing Education Units (CEUs) that entered through the FCDICE system. FCDICE captures all of the trainings that happened during the symposium.

5. Florida Department of Health — Steve McCoy
   - Mr. Steve McCoy was unable to attend.

6. 2020 Hazmat Symposium — Jonathan Lamm
   - Chief Jonathan Lamm stated that the 2020 Hazmat Symposium was another huge success. Tentative total attendees for this year were 627 registrants to include 86 instructors, 48 vendors and 42 Symposium Administrative Staff members. The event drew national and international attention. Attendees from Alaska, Arizona, British Columbia, California, Colorado, Georgia, Indiana, Manitoba, North Carolina, New York, Pennsylvania, South Carolina, Vermont, Washington (state), and of course Florida. There were 68 classes over 72 sessions for a total of 236 hours of classroom and hands on training. Additionally, 14 hazmat teams competed in the annual HazMat Team Competition with Orange County Fire Rescue taking first place, Orlando Fire Department second place, and St. John’s County Fire third place.
   - Chief Jonathan Lamm announced that the Symposium committee received 82 White papers from parties interested in providing instruction associated with this year’s event. Chief Lamm went on to state that much of the success of the Symposium can be (and should be) attributed to the participation and support of the Florida Division of
Emergency Management and the ten LEPCs located throughout the State.

7. Other Agencies and Organizations

- Captain Patrick Feagle gave an update on behalf of Mr. Richard Stilp regarding the Medical Protocols and announced that the Hazmat Medical Protocols were updated by Armando “Toby” Bevelacqua & Richard Stilp. Each LEPC has been provided one hard copy of the updated Protocols. Alternatively, bound copy(ies) of this document will be made available for purchase from the Murphy Bevelacqua website at: www.hazmatclasses.com, approximate cost of $60 - $65 each.

- The National Association of Sara Title III Program Officials (NASTTPO) Annual Conference. FDEM staff has accepted an invitation to present the “Best Hazardous Materials Practices being implemented within the State of Florida” at the 2020 NASTTPO Conference. The Conference is scheduled for April 27 to May 1st of 2020 at the Radisson Hotel Cincinnati Riverfront in Covington, KY.

VIII. Upcoming Events

1. Schedule Next Conference Call

- February 12th @1:30 PM. EST.
- March 11th @1:30 PM. EST.

2. Next Meeting April 16, 2020 – St. Augustine, FL.

- DoubleTree by Hilton St. Augustine Historic District
  116 San Marco Blvd.
  St. Augustine, FL 32084

IX. Adjournment