I. Pledge of Allegiance
   • The LEPC Chair Richard Delp called the meeting to order on Tuesday January 21st, 2020 at 1:30 PM. and proceeded with the Pledge of Allegiance.

II. Introductions

III. Approval of Minutes from October 18, 2019 Meeting.
   • Meeting minutes for October 18, 2019 were initiated by Mr. Bruce Porter and seconded by Mr. Ray McDonald.

IV. Training Task Force Update
   • Mr. Robert Dietrich gave update on the following topics:
     o Conflict of Interest: if the TTF and the LEPC members are in doubt about a potential conflict, they should seek an informal written opinion from the Commission on Ethics based upon unique facts and circumstances to ensure there is no conflict of interest. To request a formal, ethics opinion from COE, follow the procedures here: http://www.ethics.state.fl.us/Support/FAQs.aspx#request_opinion

     o Standard Operating Guidelines & Procedures that been updated, approved and/or waiting for SERC approval can be found at: https://portal.floridadisaster.org/SERC/External/SERC%20Documents

     o The NOVA Southeastern University Letter been signed and sent out on November 20th.

     o FDEM staff solicited RFQs to update the Awareness and Operations Competency documents. Mr. Lee Newsome of Emergency Response Educators & Consultants (EREC) was awarded the Contract.
V. District Reports

- All district reports included on the October SERC package under the Hazmasters.

VI. New Business

1. 2020 Thomas Yatabe Award — Richard Delp
   - LEPC Chair Richard Delp announced that the Thomas Yatabe Award Ceremony will be held tomorrow Jan 22nd at the SERC meeting.

2. Presentation of Dwayne L. Mundy.

VII. Other Business

   - Mr. Robert Dietrich identified the current HAWG initiative remains to develop and standardize the Hazards Analysis (HA) to a more efficient process that ultimately benefits the first responder and emergency planners. An estimated 3,500 of the 12,000+ facilities in Florida are EHS facilities. Hazards Analyses are prepared for each of these facilities, including plume modeling.
   - Mr. Robert Dietrich identified that future LEPC, HMEP & HA Contracts will be moving to Coastal Cloud Contract management effective April 2020. FDOH & FDEP have already and successfully implemented comparable program with great results. LEPCs are/were requested to notify Mr. Robert Dietrich as expeditiously as possible if any change(s) is warranted in preparation of the FY 2020-21 LEPC Staff Services and/or HMEP Contracts.
   - Mr. Robert Dietrich identified that an additional $20,000 in HMEP funding has tentatively been identified for each LEPC. PHMSA has identified additional funding with an expenditure date of 1 June 2020. The contracting unit requests POI’s by 28 February 2020 to ensure we have the lead time to process, if the funding is solidified. Each LEPC would be welcome to submit additional proposal(s) and/or proposal(s) in excess of the $20,000 in order to be considered in the event that not all other LEPCs have requested their full (or potentially any) additional allotment of funding.

2. Hazmat Team Assessment, Deployments, Exercise and Training – Scott Chappell
   - The LEPC Chair Richard Delp stated that Mr. John Scott is doing a great job of facilitating the Hazmat Team Assessments associated with all Hazmat teams through Florida. The goal of the Assessment was to be completed in three years; however, Mr. John Scott has completed nearly two-thirds of all Assessments within one year. The frequency of the next in-person Assessments to be administered in the future by Mr. John Scott (or other third-party personnel) has yet to be determined.
Additionally, each LEPC may be requested to facilitate completion of the Self Assessments by each of their hazmat teams next year but without the requirement for site visits.

3. 2020 Emergency Response Guidebooks — Robert Dietrich

- Mr. Robert Dietrich advised that the U.S. Department of Transportation is still on track for publication of the 2020 Emergency Response Guidebooks (ERGs). Delivery is anticipated in the April-May 2020 timeframe to the State Logistics Response Center (SLRC) warehouse in Orlando. FDEM indicated that the LEPCs should, at minimum, receive similar quantities to those received in 2016 although the actual number of copies to be received is likely to increase in 2020.

4. The 2020 HazMat Symposium – Jonathan Lamm

- Chief Jonathan Lamm stated that the 2020 Hazmat Symposium was another huge success. Tentative total attendees for this year were 627 registrants to include 86 instructors, 48 vendors and 42 Symposium Administrative Staff members. The event drew national and international attention. Attendees from Alaska, Arizona, British Columbia, California, Colorado, Georgia, Indiana, Manitoba, North Carolina, New York, Pennsylvania, South Carolina, Vermont, Washington (state), and of course Florida. There were 68 classes over 72 sessions for a total of 236 hours of classroom and hands on training. Additionally, 14 hazmat teams competed in the annual HazMat Team Competition with Orange County Fire Rescue taking first place, Orlando Fire Department second place, and St. John’s County Fire third place.

5. Mr. Richard Bergquist and Mr. Dwayne Mundy were recognized in association with the Symposium Opening Ceremony that held at 8:00 a.m. on Wednesday, January 22, 2020.

VIII. Issues for State Emergency Response Commission (SERC)

- Lifetime Achievement Award: the LEPC chairs and staff coordinators agreed to formally name the Lifetime Achievement Award to “Dwayne L. Mundy Hazardous Materials Preparedness & Response Lifetime Achievement Award. Ms. Kathryn Boer with the TC LEPC drafted the criteria of this award and it will be shared with the LEPCs and the SREC for recommendations prior the April SERC meeting. The criteria of the award are intended for the individuals that had a significant impact in our community and possess at least 10 years or more of accomplishment, long-term outstanding achievement and dedication of service in the field of hazardous materials program.
IX. Next Scheduled Meeting April 16, 2020 – St. Augustine, FL.
   • DoubleTree by Hilton St. Augustine Historic District
     116 San Marco Blvd.
     St. Augustine, FL 32084

X. Adjournment