LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
CHAIRPERSONS/COORDINATORS MEETING (Minutes)
Bayside Ballroom EF at Bayside Conference Center
9300 Emerald Coast Parkway West
Miramar Beach, Florida 32550
October 17, 2019 – 1:30 PM

I. Pledge of Allegiance

II. Introductions

III. Approval of Minutes from July 18, 2019 Meeting.
   • Meeting minutes for July 18, 2019 were initiated by Mr. Butch Loudermilk and seconded by Mr. Frank Lasaga.

IV. Training Task Force Update
   Chief Mike Murphy gave update on below items:
   • Standard Operating Guidelines (SOGs)/Standard Operating Procedures (SOPs): the next four SOGs/SOPs topics (of 18) have recently been finalized by Subject Matter Experts regarding each of the following respective topics and are ready for SERC’s approval prior to their distribution. Those topics are: Gas Cylinders & Containers; Radiological; Safety & Health for Hazmat; and Emergencies involving Corrosives. It was advised that the remaining SOGs and SOPs to be completed in advance of the January 2020 SERC meeting. In addition, these SOGs/SOPs will be viewed by statewide hazmat teams as “minimum standards” in purpose of preparing plans, procedures and protocols. Link below for more information regarding the approved SOPs and SOGs:
     https://portal.floridadisaster.org/SERC/External/SERC%20Documents
   • Florida’s First Hazmat Team Deployments — Mr. Scott Chappell discussed the State did great at readying them Hazardous Material teams for anticipated impacts associated with Hurricane Dorian.
V. District Reports

- All district reports included on the October SERC package under the Hazmasters.
- LEPC Chair Richard Delp announced and welcomed the new LEPC coordinators: Mr. Anthony Carpanini for Apalachee LEPC and Mr. Curtis Knowles for Central FL LEPC.

VI. New Business

1. 2020 Thomas Yatabe Award Discussion — Richard Delp

- Mr. Richard Delp stated that the 2020 Thomas Yatabe award list been submitted to the state (FDEM) and all nominees are included in the October SERC Package.

2. E-Plan and HVX-HurrEvac — Tyler Nolen

- Mr. Tyler Nolen of the Northeast Florida LEPC provided a presentation demonstrating the ability to download E-Plan information into the HurrEvac program with the intent of determining surge vulnerabilities. The user can then upload weather data/conditions/projections in order for system to render and refine surge probabilities. The results of which can be used for prioritization of response/recovery actions and/or for planning purposes.

VII. Other Business


- Mr. Robert Dietrich identified the current HAWG initiative remains to develop and standardize a Hazards Analysis (HA) guidance document to provide 1st Responders and Emergency Management planner’s chemical facility hazmat data. While taking a more active role in the mission of the HAWG, FDEM is soliciting ideas for improvement to the program with the focus/objective of providing the collected data to first responders in user friendly format. One of the other missions of the HAWG is to “close the gaps between CAMEO & E-Plan.”

2. Hazmat Team Assessment – Scott Chappell

3. Mr. Scott Chappell stated that Mr. John Scott III will reach out to all statewide hazmat teams to conduct the assessments. The only change is FDEM will be the agency conducting these assessments, however the paperwork and procedures will remain the same.

4. 2020 Emergency Response Guidebooks — Robert Dietrich

- Mr. Robert Dietrich advised that the U.S. Department of Transportation is moving forward with the publishing of the 2020 Emergency Response Guidebooks (ERGs) although electronic downloads (for computers, laptops & smart phones) remain their preferred means of product delivery. FDEM indicated that the LEPCs should, at minimum, receive
similar quantities to those received in 2016 although the number of printed copies will be greater in 2020. Once the printing of the 2020 ERGs is completed, all Florida-bound hard copies will be delivered to the State Logistics Response Center (SLRC) warehouse in Orlando. Mr. Robert Dietrich affirmed that he will attempt to make arrangements for further delivery to the local LEPC’s as required.

5. How to Comply Manual — Robert Dietrich

- Mr. Robert Dietrich announced that the updated HTC Manual was sent out electronically to all LEPC Coordinators earlier this week. FDEM has taken the burden off of Mr. Richard Delp by performing the most recent update and thanked him for the many years of completing this detailed work. In addition, Burt McKee along with other Subject Matter Experts, included the Pesticide Common Name annex, greatly assisting in correctly identifying hazardous pesticides for proper storage and disposal. The updated document now been broken down to two files to include:

a.) the Attachment (A) EPA List of List:
   https://portal.floridadisaster.org/SERC/External/EPCRA/Attachment%20A%20EPA%20List%20of%20Lists%202019.pdf

b.) Florida specific instructions on how to file:


- Chief Jonathan Lamm stated that the 2020 Symposium will be hosted again, on January 21-24, 2020 at the Plaza Resort & Spa in Daytona Beach, FL. The hands-on training component, formerly hosted at the Volusia County Training Grounds, will be held at the Conference location. The reason for this relocation from this venue was the limited classroom size associated with such training, especially considering the number of students projected for this and future years. A total of 236 hours of training instruction will be provided over the 3.5-day event. The Symposium committee received 82 White papers from parties interested in providing instruction associated with this year’s event. A total of 68 courses were selected for conduct. A registration cost of $195 per student is being imposed for the Symposium, whether the students attend one or more courses offered. Although no discount is actually applied, Ms. Michelle Cechowski will provide each Local Emergency Planning Committee with a unique “discount code” that should be entered during the registration process by all registrants in which their particular LEPC will be paying their registration costs. The Hazmat Teams competition this year will have 14 assessment stations. A maximum of 12 teams will be participating. Teams will be authorized to
participate on a “first come/first served” basis. However, teams will be limited to one registration per jurisdiction unless the number of teams participating have not been maximized.

- Florida Pipeline Emergency Response Initiative (PERI): The East Central Florida Regional Planning Council/East Central Florida Local Emergency Planning Committee (LEPC) recently obtained a $78,000+ grant from the Pipeline and Hazardous Materials Safety Administration (PHMSA) to implement specific initiative(s) of the Florida PERI. Per particular grant requirements, ECF LEPC staff overlaid maps of all fire department locations with the locations of all pipelines within their District to determine local vulnerabilities. Ten gas detection units and their associated charging systems were purchased for fire departments within one-half mile of pipelines that did not already possess them. While several of these recipients may not have substantial hazmat capabilities and/or assets, they are and will be considered first responders and likely will be first on scene in the event of a pipeline incident. Corresponding training regarding the use of these assets was also provided. Florida PERI staff recently attended the annual Florida Gas Operators & Owners Conference and provided a presentation on the Florida PERI program. Attendees were very receptive to the presentation and have invited staff to attend the next annual conference scheduled to be held in Cape Coral. Mr. Dale Calhoun, SERC member representing the pipeline industry, personally “vets” all proposed pipeline training courses to be offered in conjunction with the Symposium.

VIII. Issues for State Emergency Response Commission (SERC)

- Mr. Bert McKee thanked the Florida Division of Emergency Management for enabling him to attend the mid-year conference of the National Association of Sara Title III Program Officials (NASTTPO) in Houston, TX. Mr. McKee further stated that admiration is always given to Florida for their hazmat program and Florida’s State Emergency Response Commission at these national meetings/conferences.

IX. Next Scheduled Meeting January 21, 2020 – Daytona Beach, FL.

X. Adjournment