I. Pledge of Allegiance

II. Introductions and Verification of Quorum

- Chair Kevin Guthrie asked for verification of a quorum. Ms. Anhar Al-Asadi acknowledged that a quorum was present.

- Chair Kevin Guthrie introduced Ms. Erica White from the U.S. Environmental Protection Agency (USEPA)/Region 4. Ms. White announced that the MOU between Florida State and EPA been signed and that their organization has been going through some organizational changes. More info to follow and the Florida representative will be identified soon and she will pass along to FDEM. In addition, the new EPCRA amendment concerning water treatment and hazardous material release notification was discussed. Florida has a procedure utilizing Florida DEP pollution notification website, but the SERC does need to solidify this process in a Standard Operating Guide. FDEM staff will work this and ensure is ready for SERC review at the October meeting.

III. Approval of Minutes

1. Approval of Minutes for April 19, 2019 SERC Meeting

   ACTION: Motion for SERC Approval
   EXHIBIT: Minutes of April 19, 2019 SERC meeting

   Chair Kevin Guthrie solicited a motion to approve the Minutes from the April 19, 2019, SERC meeting that held at the DoubleTree by Hilton St. Augustine Historic District. A motion for approval been initiated by Chief Mike Murphy and a second by Mr. Mark Tumlin.
IV. New Business

1. Local Emergency Planning Committees (LEPCs) Appointments

   ACTION: Approval of the list of recommended members/alternates

   EXHIBIT: Memo # 12-19
   (Pages 01-04)

   Chair Kevin Guthrie indicated that the LEPC membership modifications being requested by the LEPCs are included in the SERC package. A motion for approval been initiated by Mr. M.S. Mandell and a second by Mr. Larry McIntyre.

V. Reports

1. SERC Training Task Force (TTF) Report

   ACTION: Oral report on issues of the SERC TTF

   o Mr. Scott Ehlers (Tampa Bay LEPC Chair) gave a report on below items that been discussed on July 18, 2019 at the TTF meeting:

   • NOVA Letter: On April 19, 2019, the State Emergency Response Commission of Hazardous Materials voted unanimously to endorse the continued support of funding from National Institute of Environmental Health Sciences initiative. The purpose of this initiative will be NOVA Southeastern to develop and modify their current maritime hazardous material training in order to train State of Florida hazardous material teams in emergency response in an offshore ocean contingency. These specialized teams in conjunction with the United States Coast Guard will respond offshore, boarding ships and mitigating potential disasters at sea until additional Federal, State and Local resources mitigate the disaster. In addition, Mr. Forest Willis indicated that the USCG will be adding an Appendix to contingency plans to address local hazmat response and working with State of Florida hazmat teams.

   • Mr. Erik Sayler was introduced as the new Legal Counsel for the Florida Division of Emergency Management. Mr. Sayler identified that the issue was raised regarding a potential appearance of a Conflict of Interest with Chapter 112.313, F.S. In particular, owning/participating in a business that conducted hazardous material training in Florida, while sitting on the TTF. Mr. Sayler acknowledged that he is currently working with the Commission on Ethics (COE) on making this determination and will advise of this determination once made by the COE. Mr. Sayler additionally identified that this issue may also be applicable to the Local Emergency Planning Committee members statewide.

   • Mr. Domenic LetoBarone discussed the biomedical hazard while responding to a roadway accident. He stated that there have been numerous incidents of late where confusion of cleanup from this hazard has resulted between Law Enforcement, Local Officials, and Fire Rescue. Discussion amongst the board pointed out that the TTF/SERC has procedures on proper protective equipment (PPE) for responders, but ultimately this was out of the scope of this organization and at the discretion of the local jurisdiction.

   • Standard Operating Guidelines (SOGs)/Standard Operating Procedures (SOPs). Capt. Frank DeFrancesco did advise that the next four SOGs/SOPs topics recently been finalized by subject matter experts regarding each of the following respective topics and are ready for SERC’s approval prior to distribution. Those topics were: Gas Cylinders & Containers; Radiological; Safety & Health for Hazmat; and Emergencies involving Corrosives. In addition, Capt. DeFrancesco did recognize anticipation that the remaining seven topics can and should be completed in advance of the October 2019 SERC meetings. More info. regarding the approved SOPs and SOGs please click link below: https://portal.floridadisaster.org/SERC/External/SERC%20Documents
2. Hazard Analysis Working Group Report  
   ACTION: Report by Chair Zach Annett  
   - Mr. Robert Dietrich identified the current HAWG initiative remains to develop and standardize a Hazards Analysis (HA) guidance document to advise personnel conducting the analyses as well as to inform facilities as to how/why the Hazards Analysis process was developed as well as provide an explanation of how the information is utilized. While taking a “more active” role in the mission of the HAWG, FDEM is soliciting ideas for improvement of the HA program with a desire/goal for the program data/outcome to be more relevant to first responders.

3. Update on the LEPC Activities  
   ACTION: An update of the meetings and activities conducted by each of the 10 LEPCs  
   EXHIBIT: HazMatters  
   (Pages 06-18)  
   - Chief Richard Knoff indicated that each of the LEPCs prepare HazMatters reports for their respective Districts. The Reports reflect the activities and initiatives conducted within their own Districts over the past quarter. Each of these Reports are provided quarterly as part of the SERC meeting Agenda materials.

4. Financial Status Report  
   ACTION: Report on revenues received and expenditures incurred for the fiscal year  
   EXHIBIT: Memo # 13-19  
   (Pages 19-22)  
   - Mr. Robert Dietrich gave the financial status report, indicating data is included as part of the Agenda materials.

   ACTION: Report on recent hazardous materials incidents reported in the State of Florida  
   EXHIBIT: Memo # 14-19  
   (Pages 23-28)  
   - Mr. Robert Dietrich gave the hazardous materials incidents report, indicating data is included as part of the Agenda materials.

6. Update of Staff Activities and Reports by Section  
   ACTION: Update on the reports received by section; including an update on staff presentations and information requests  
   EXHIBIT: Memo # 15-19  
   (Pages 29-35)  
   - Mr. Robert Dietrich indicated that various graphics were provided within the SERC Agenda materials to depict various staff functions and initiatives.
VI. Other Business

1. Statewide Hazmat Supply Chain Trends ─ David O. Willauer
   - Mr. David Willauer currently serves as the Chairman of Transportation Research Board on Transportation of Hazardous Materials. In addition, as an employee of Cambridge Systematics, Mr. Willauer presented an overview of a recently-completed project by their company regarding concentrations of chemicals and transportation methods for all RMP, TRI & Tier II facilities in the State of Nevada. The primary purpose of the study was to determine the percentage of these facilities transporting their product(s) by truck and the most vulnerable roadway segments.

2. Responders Safety Initiative/ Pesticide ─ Robert Dietrich
   - FDEM staff discussed the Florida Department of Agriculture and Consumer services program known as “Operation Clean Sweep.” This program has been in place for over a decade and gathers pesticides that are identified as waste or unused for collection and proper disposal. The SERC is working with other agencies to push this program to reach as many people as possible throughout Florida. The goal of unused and potentially unsafe or improperly stored pesticides is a safety risk to our citizens, and especially our First Responders while responding to a fire. In addition, FDEM staff is working on identifying potential additional funding sources that might be used to increase this programs effectiveness.

   - The program is describing as “a mobile pesticide collection program that provides a safe way to dispose of cancelled, suspended and/or unusable pesticides” in the quantities of 1,000 pounds or less. The program enables private sector industries or public sector facilities to call 1-877-851-5285 to schedule a FREE pickup of applicable product(s) so that they can be disposed of in a responsible and appropriate manner. More information on the program is available by contacting cleansweep@freshfromflorida.com. A flyer for Operation Clean sweep can be found at: https://portal.floridadisaster.org/SERC/External/Meetings/2019-07/Operation_Cleansweep.pdf

3. EPA’s List-of-Lists ─ Robert Dietrich
   - Mr. Robert Dietrich announced that EPA recently updated their “List-of-Lists” for the first time since 2015. The List identifies the reporting requirements and thresholds associated with more than 500,000 chemicals. The State’s EPCRA How-to-Comply Manual will be revised to reflect this update. In addition, and shortly following this update, Mr. Bert McKee did compile a six-page document simply identifying the requirements and thresholds associated with pesticides, including the common trade terms for the chemicals, primarily for the benefit of those involved in the Pesticide application industry and first responders.

4. 2020 Emergency Response Guidebooks ─ Robert Dietrich
   - Robert Dietrich advised that the U.S. Department of Transportation is moving forward with the publishing of the 2020 Emergency Response Guidebooks (ERGs) although electronic downloads (for computers, laptops & smart phones) remain their preferred means of product delivery. The ERGs are typically updated every four years. FDEM indicated that the LEPCs will receive additional quantities, at minimum, to those received when the document was last published in 2016. Once the printing of the 2020 ERGs in completed, ALL Florida-bound hard copies will be delivered to the State Logistics Response Center (SLRC) warehouse in Orlando. Robert Dietrich affirmed that he will attempt to plan for further delivery to the local LEPCs.
5. 2020 Hazmat Symposium — Jonathan Lamm

- Chief Jonathan Lamm identified that there is no update to provide regarding the 2020 Hazmat Symposium other than recognizing that it is progressing well. Chief Jonathan Lamm identified that he and Ms. Michelle Cechowski did recently attended a Natural Gas Industry Conference in Orlando and provided presentations on the Hazmat Symposium and Florida Pipeline Emergency Response Initiative (PERI). He suggested that Ms. Michelle Cechowski would be able to provide an overview of the scope of services that will be administered in association with a grant they were recently awarded from the Pipeline and Hazardous Materials Safety Administration, perhaps in conjunction with the next SERC meeting.

VII. Comments

- Chief Jonathan Lamm brought recognition to Ms. Anhar Al-Asadi (FDEM) and stated that she is been elected to be on the board of the National Association of SARA Title III Program Officials (NASTTPO) representing Region IV.

- Chief Mike Murphy recognized and thanked Dwayne Mundy for his numerous years of service and contributions to this group and all hazardous materials planning efforts throughout the State. Chief Mike Murphy added that while Mr. Dwayne Mundy “had recently battled an illness but is back now” and he is present in the audience. All applauded and welcomed him back! It is hereby stated that Mr. Dwayne Mundy does have more tenure than any other LEPC Coordinator in the State.

- Chief Mike Murphy provided kudos to Chair Kevin Guthrie for his numerous actions he has taken, in short time, regarding improvements associated with the fire service and hazmat teams.

- Mr. Guthrie added that the state will now cover all "Federally -declared" Mutual Aid costs as long as in line with FEMA.

- Mr. Mark Tumlin suggested that the SERC members need to be provided copies of anything requiring a vote in advance of the meeting for their review. Therefore, it was announced that these updated topics will be "tabled" until the next SERC meeting. It was affirmed that these documents will be transmitted to SERC members for their review in advance of the next meeting.

VIII. Next Scheduled Meeting – October 18, 2019 – SanDestin, Miramar Beach, FL.

- Chair Kevin Guthrie announced that the October SERC meeting will starts at 10:00 AM.

IX. Adjournment