I. Pledge of Allegiance

II. Introductions

III. Approval of Minutes from April 12, 2018 Meeting

- Chair Richard Delp pointed out that there was omission in the minutes. At the April meeting a motion was made and approved to for the LEPC Chairs and Coordinators to submit a letter to FDEM for assistance in helping to streamline and simplify the contract process. Meeting minutes for April 12, 2018 were approved: as amended motion made by Mr. Butch Loudermilk and seconded by Chief Richard Knoff.

IV. Training Task Force Update

- Chief Matt Marshall talked about the updated draft for Toxmedic Protocol, which currently contains 62 pages of protocols, they are currently “vetting” the draft document with various agencies and disciplines from across the state, and will be presented in association with the upcoming SERC meeting.

- TTF had a presentation about FirstNet and there will be another presentation in the SERC meeting.

- Chief Matt Marshall stated that the Florida State Fire College partnered with FFCA, FLAHR, SERC, TTF, and our LEPCs in revising the hazmat team assessment process to make it user friendly for all involved parties. The group combined two of the assessments tools into one. Recommendation that each LEPC send the Self-Assessment Tool and a Hazmat Assessment Letter to each team in their region, they will use the spreadsheet to record the results from each team in their region. The SERC Assessment Scoring Tool is to be used to capture the results and to record the findings of the self-assessments. The assessment documents will be distributed mid/late July.
V. District Reports

- All reports are included in the SERC package under HazMatters.
- Chair Richard Delp mentioned that the West Florida LEPC was involved in the planning for an exercise hosted by the Farley Nuclear Plant in Alabama. The exercise is planned for October 31.

VI. Other Business

1. Hazards Analyses Working Group Report

- Chair Zach Annett identified the current HAWG initiative to develop standardized Hazards Analyses procedures for Florida. It is imperative that the first responders be provided the most relevant data from CAMEO which would include site plans and uploaded into E-Plan, the database that First Responders use to view hazardous material information. Mr. Robert Dietrich indicated that Mr. Joe Mastandrea (Hillsborough County Fire Rescue/Office of Emergency Management) has been asked to provide Hazards Analyses training sessions around the State in an attempt to standardize the process.

2. Amtrak — Michael McLean

- Mr. Michael McLean came from Washington DC to present on behalf of Amtrak and Emergency Management. Mr. McLean discussed Amtrak response in a mass casualty incident and integrating with Local and State responders. Free training is made available through Amtrak and is designed for Firefighters, Law Enforcement, EMS, Coroner’s Offices, Emergency Management, Dispatch Center staff. Contact Mr. Michael McLean via email at: McLeanM@amtrak.com or via phone at: 202-329-8546 if you have questions or concerns regarding Amtrak.

3. LEPC/HA & HMEP Contracts — Robert Dietrich

- Mr. Robert Dietrich indicated that the FY 2018-19 LEPC Staff Services Contract will be moving from a cost reimbursement contract to a fixed fee format. This will streamline the process for staff at all levels while still providing for accountability. There are nearly 12,000 hazardous materials facilities in Florida that are required to report their inventories annually. HA Contracts and data sent to the State will be 100% electronic and uploaded to SharePoint.

VII. Issues for State Emergency Response Commission (SERC)

- No action need it at this time.

VIII. Next Scheduled Meeting – October 18, 2018 – Destin, FL

IX. Adjournment