STATE EMERGENCY RESPONSE COMMISSION (SERC)
FOR HAZARDOUS MATERIALS (Minutes)
DoubleTree by Hilton St. Augustine Historic District
The Anastasia Ballroom
116 San Marco Avenue
St. Augustine FL 32084
April 13, 2018 – 10:00 AM

I. Pledge of Allegiance

II. Roll Call and Verification of Quorum
   • Chair John Johnson asked for verification of a quorum. Ms. Anhar Al-Asadi acknowledged that a quorum was present.

III. Approval of Minutes
   1. Approval of Minutes for January 17, 2018 SERC Meeting
      ACTION: Motion for SERC Approval
      EXHIBIT: Minutes of January 17, 2018 SERC meeting
      • Chair John Johnson presented the first item on the agenda, the approval of minutes from the January 17, 2018 SERC meeting. Minutes Motion for approval initiated by Mr. Mark Tumlin and seconded by Mr. James Kuzma.

IV. New Business
   1. Local Emergency Planning Committees (LEPCs) Appointments.
      ACTION: Approval of the list of recommended members/alternates
      EXHIBIT: Memo # 05-18
      (Pages 01-09)
      • Chair John Johnson presented the second item on the agenda, the approval of minutes initiated by Chief Murphy and seconded by Mr. Richard Delp.

EXHIBIT: Memo # 06-18

(Pages 10-12)

- Chair John Johnson presented the third item on the agenda, the approval of inspection work plan for RMP, motion initiated by Mr. Richard Delp and seconded by Mr. Larry McIntyre.

V. Reports
1. SERC Training Task Force (TTF) Report

ACTION: Oral report on issues of the SERC TTF by Chief Matt Marshall

- Chief Matt Marshall discussed the First Responder cancer initiative in the State and the need for an overarching document from the TTF. The letter would be in support of the existing Florida Fire Marshal initiative. More discussion will be held concerning this in the near future.

- Chief Matt Marshall asked for support from the SERC board FirstNet as a priority for the hazmat teams and First Responder Priority during cell phone saturation. More discussion is needed and FirstNet will be presenting at our next SERC meeting.

2. Hazard Analysis Working Group Report

ACTION: Report by Chair Dwayne Mundy

- Mr. Dwayne Mundy stepped down from chairing that committee, Ms. Jessica Sunday from West Coast Florida LEPC & Mr. Zach Annett from Apalachee LEPC are interested to co-chairing the HA committee.

3. Update on the LEPC Activities

ACTION: An update of the meetings and activities conducted by each of the 10 LEPCs reported by Chair Richard Delp

EXHIBIT: HazMatters

(Pages 14-27)

- Mr. Richard Delp provided an update on LEPC activities in addition to
4. Financial Status Report
   ACTION: Report on revenues received and expenditures incurred for the fiscal year
   EXHIBIT: Memo # 07-18
   (Pages 28-31)
   • Mr. Dietrich directed members to look at Memo # 07-18 on page 28 -31, in addition he will give a presentation about the OTF by the July SERC 2018.

   ACTION: Report on recent hazardous materials incidents reported in the State of Florida
   EXHIBIT: Memo # 08-18
   (Pages 32-38)
   • Mr. Dietrich directed members to look at Memo # 08-18 on page 32 -38.

6. Update of Staff Activities and Reports by Section
   ACTION: Update on the reports received by section; including an update on staff presentations and information requests
   EXHIBIT: Memo # 09-18
   (Pages 39-44)
   • Mr. Dietrich directed members to look at Memo # 09-18 on page 39 -44.

VI. Other Business
1. Florida Pipeline Emergency Responders Initiative (FPERI)
   • Chief Jonathan Lamm discussed the recent meeting with the Pipeline Industry, Locals, State and Federal partners stating there a lot of work be done but we are moving forward. Mr. John Scott was selected to be the liaison for the Pipeline Working Group, the next FPERI meeting will be in conjunction with the SERC meeting in Cocoa Beach, time TBD.
2. 2018 Hazmat Team Assessment Process — Scott Chappell
   • Mr. Scott Chappell discussed the Hazmat Team Assessment process and suggested that each LEPC would have its own spreadsheet for each team. This will keep data organized and focused on what area needs attention or training, also he suggested a working group to assist with data collection to speed up the process and have it ready within a few months.

3. Hazmat Symposium 2018 — Jonathan Lamm
   • Chief Jonathan Lamm gave a presentation about the 2018 Hazmat Symposium and discussed the increase in work compared with the last year. The Hazmat Symposium was in conjunction with Volusia County, there were 428 pre-registrants and that’s 26% increase compared with last year, attendees increased by 31% and they were from Georgia, Louisiana, North Carolina, Tennessee, Ohio, Indiana, Vermont, North Dakota, and Germany, 374 students were funded through the HMEP contract. There were 56 training session conducted over 3-1/2 days, 194 hours of training and 80 instructors.
   • Chief Jonathan Lamm asked the support from SERC board in support of the Hazmat Symposium, motion for approval initiated by Mr. John Kohnke and seconded by Mr. Robert Kincart.

VII. Comments

VIII. Next Scheduled Meeting – July 13, 2018 — Cocoa Beach, FL.

IX. Adjournment