LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
CHAIRPERSONS/COORDINATORS MEETING (Minutes)
DoubleTree by Hilton St. Augustine Historic District
The Anastasia Ballroom
116 San Marco Avenue
St. Augustine FL 32084
April 12, 2018 – 1:30 PM

I. Pledge of Allegiance

II. Introductions

III. Approval of Minutes From January 16, 2018 Meeting
   • Meeting minutes for January 16, 2018 were approved: motion made by Mr. Shayne Morgan and seconded by Chief Richard Knoff.

IV. Training Task Force Update
   • Chief Matt Marshall went through all project boxes that on SharePoint and updated the project boxes, the MOA agreement still on going.
   • Hazmat Operation Level Checklist, letter to open the rule been generated but not received yet.
   • Chief Matt Marshall suggested a new project box for the Hazmat Safety Officer and Hazmat Incident Commander, more discussion in future meetings.

V. District Reports
• All reports are included in the SERC package under HazMatters.

VI. Other Business

1. Hazards Analyses Working Group Report – Dwayne Mundy
   • Mr. Dwayne Mundy stepped down from chairing that committee, Ms. Jessica Sunday from West Coast Florida LEPC & Mr. Zach Annett from Apalachee LEPC are interested to co-chairing the HA committee.

2. 2018 Hazmat Team Assessment Process – Scott Chappell
   • Mr. Scott Chappell discussed the Hazmat Team Assessment process and suggested that each LEPC would have its own spreadsheet for each team. This will keep data organized and focused on what area needs attention or training, also he suggested a working group to assist with data collection to speed up the process and have it ready within a few months.

3. Florida Pipeline Emergency Responders Initiative (FPERI)
   • Chief Jonathan Lamm discussed the recent meeting with the Pipeline Industry, Locals, State and Federal partners stating there a lot of work be done but we are moving forward. Mr. John Scott was selected to be the liaison for the Pipeline Working Group, the next FPERI meeting will be in conjunction with the SERC meeting in Cocoa Beach, time TBD.

   • Chief Jonathan Lamm gave a presentation about the 2018 Hazmat Symposium and discussed the increase in work compared with the last year. He discussed the large increase from last year in attendees, the new training courses held, and looking forward to the 2019 event.

5. HMEP/HA/LEPC Contracts – Robert Dietrich
• Mr. Jason Ray gave a presentation about the HA page on SharePoint as well as the procedures where counties and LEPC’s can upload their CAMEO data if it’s too large (100 MB) to post on SharePoint also he showed some other useful functions users can use

VII. Issues for State Emergency Response Commission (SERC)

• Mr. Richard Delp entertain a motion to push the hazmat team as top priority for FirstNet, motion made by Mr. Shayne Morgan; and seconded by Mr. Butch Loudermilk.

VIII. Next Scheduled Meeting July 12, 2018 – Cocoa Beach, FL.

IX. Adjournment