I. Pledge of Allegiance

II. Introductions

III. Approval of Meeting Minutes for October 26, 2017
   - Meeting minutes for October 26, 2017 were approved: motion made by Chief Jonathan Lamm and seconded by Chief Joel Sneed.

IV. TTF Conference Call Updates
   - Chief Matt Marshall is working to revise/create a Hazmat Operations Level Capabilities Checklist referring to NFPA 472 and mission specific capabilities.
   - Chief Matt Marshall discussed the mission of the Firefighter Cancer Support Network (FCSN) and helping First Responders and their families cope with cancer and to provide cancer awareness and prevention training nationwide. The threats faced by them in their daily duties need to be studied in more detail and safety recommendations made. The Memo was sent out on December 11, 2017.

V. Current Business
   1. Project boxes updates – Matt Marshall
Chief Matt Marshall asked if there is any updates regarding project boxes and mentioned the Medical Protocol project needs an update and asked Mr. Butch Loudermilk to assist with it.

Mr. Forest Willis discussed the Off-Shore Hazmat project need an updates from Chief Murphy since he was champion this box.

Mr. Forest Willis talked about how to formalize the agreement between the Coast Guard and the State utilizing an existing FDEP MOU. He also mentioned the funding issue and the option of using CERCLA for a live event. Chief Jonathan Lamm suggested supported the project and suggested to use the HMEP funds for the training side, more discussion to follow.

2. Hazmat Team Assessment – Scott Chappell

Mr. Scott Chappell talked about the process for the Hazmat Team Assessment Type I and Type II as well as the Site Visit. He also said it is the 1st year for having LEPC assistance, his plans are to host train the trainer and evaluate the courses.

VI. New Business

VII. Update from Agencies and Organizations

1. Florida Fire Chief’s Association (Chief Murphy)
   - No update.

   - FLAR have scheduled meeting on Friday January 19, 2018 @11:00 AM. In room MO2A and will discussed funds.

3. Florida State Fire College (Scott Chappell)
   - No Update.

4. Florida Department of Health (Bobby Bailey)
   - Mr. Bobby Bailey was unable to attend.

5. Hazmat Symposium 2018- Jonathan Lamm
Chief Jonathan Lamm said this year the symposium had a huge success than last year and said there were 525 registers this year, 40 sponsor, 34 vendors, 60 instructor and 26 staff, which gives 433 attendees compared with last year (368) who came from (Georgia, Ohio, North Carolina, North Dakota and also Germany).

6. Other Agencies and Organizations
   - Mr. Robert Dietrich gave a quick update about DEM website, and asked if there is an issue with SharePoint or website send Ms. Anhar Al-Asadi or himself an email.

VIII. Upcoming Events
   1. Schedule Next Conference Call
      - February 14, 2018 @2:00 PM EST.
      - March 15, 2018 @2:00 PM EST.
   2. Next Meeting April 12, 2018, @9:30 AM
      - DoubleTree by Hilton St. Augustine Historic District
        Meeting Room: The Anastasia Ballroom
        116 San Marco Avenue
        St Augustine, Florida, 32084

IX. Adjournment