LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)
CHAIRPERSONS/COORDINATORS MEETING

The Azalea III Conference Center
9300 Emerald Coast Pkwy West
Destin, Florida 32550
October 26, 2017 – 1:30 PM

I. Pledge of Allegiance

II. Introductions

III. Approval of Minutes From July 20, 2017 Meeting
   • Minutes for July 20 were approved by Mr. Manny Cela and seconded by Mr. Scott Ehler.

IV. Training Task Force Update
   o Chief Matt Marshall discussed the White Paper recommendation about the IAB Publication, the recommendation memo sent on September 25, 2017.
   o Chief Matt Marshall discussed the project boxes and mentioned the new SharePoint Portal link and updated one project about the ICS and modified it to complete. In addition the Hazmat Training Portal is now available on SharePoint for all users.
   o FLAR midyear meeting was held in July and voted by the request of the State Fire Marshal to reopen the rule Hazmat and USAR training, the request been sent but not approved yet.

V. District Reports
   • All reports included in SERC package

VI. Other Business
   1. Hazards Analyses Working Group Report – Dwayne Mundy
      o Last conference call was on Oct. 10 and there were 21 people who attended the conference call, the grant section has been reorganized, Ms. Donna Ray is now handling all HA contracts.
Ongoing process to streamline the program for all parties.

- List of evacuation routes and transportation route as well as site visit can be attached to Cameo.

- List of 302 facilities will be updated, with goal being 100% of all facilities registered in EPlan.

- HA Upload Portal and proper way to submit your HA’s to facilitate GATOR mapping.

2. Hazmat Team Assessment – Scott Chappell

- Mr. Scott Chappell talked about the Hazmat Team Assessment, Type 1 and Type 2 teams as well as the site visits, all documents should be received and published before the January SERC Meeting in order to announce the 2018 plans. In addition Mr. Scott Chappell thanked all attendees who served during Hurricane Irma.

- Chief Jonathan Lamm suggested to add a course of the Hazmat Team Assessment for the 2019 Hazmat Symposium and suggested that Mr. Scott Chappell could give a presentation to SERC.

3. White Paper Recommendation for First Responders – Frank DeFrancesco

- Mr. Frank DeFrancesco was unable to attend but Chief Matt Marshall gave a brief about the White Paper memo being updated then will be sent out across the State. In addition Mr. Bobby Baily talked about the capability of reference labs in the State, he would reach out to DOH and update the group with any information.

4. Grant Section Changes – Robert Dietrich

- Mr. Dietrich announced that Ms. Donna Ray will be the point of contact for HA, HMEP & the LEPC contracts, in addition Ms. Isabel Parker will be the programmatic review along with Ms. Karen Lyons.

- Mr. Dietrich requested the preapproved classes list for the HMEP to be used for future references.

5. 2018 Hazmat Symposium Update – Jonathan Lamm

- HazMat Symposium Board of the Directors to hold a meeting right after the LEPC meeting. Classes will be posted on the website and registration is now open. Topics of discussion are:
  
a) DEM providing transportation to Volusia Fire College.
b) CST team will send personnel to help with the hazmat competition.
   o The date of the Hazmat Symposium will be January 16 to the 19th of 2018.

VII. Issues for State Emergency Response Commission (SERC)
    • Mr. Dietrich announced that a plaque will be given to Mr. Paul Wotherspoon for his services.

VIII. Next Scheduled Meeting January 16, 2018 – Daytona Beach, FL.

IX. Adjournment