I. Pledge of Allegiance

II. Roll Call and Verification of Quorum

III. Approval of Minutes
   1. Approval of Minutes for January 18, 2017 SERC Meeting
      ACTION: Motion for SERC Approval
      EXHIBIT: Minutes of January 18, 2017 SERC meeting
      • Motion to move approval for minutes by Bruce Haddock and seconded by Robert Kincart.

IV. New Business
   1. Local Emergency Planning Committees (LEPCs) Appointments
      ACTION: Approval of the list of recommended members/alternates
      EXHIBIT: Memo # 05-17
              (Pages 1-22)
      • Motion to move approval of appointments by David Mica and seconded by Richard Delp.

      ACTION: Approval/adoption of the work plan
      EXHIBIT: Memo # 06-17
              (Page 23-24)
      • Mr. David Mica made a motion to move approval of the RMP Audit/Inspection work plan for April 2017 through March 2018 is outline of Memorandum # 06-17, and seconded by Richard Delp.
V. Reports

1. SERC Training Task Force (TTF) Report

   ACTION: Oral report on issues of the SERC TTF
   • Discussed the project boxes and will prioritize projects using SharePoint.
   • Conference call been scheduled on June 21, 2017 @1:30 PM.
   • Discussed the Hazmat Symposium.
   • Discussed DEP notification rules.
   • Discussed Hazmat Team Assessment and Site Visit.
   • Discussed DEM staff change.

2. Hazard Analysis Working Group Report

   ACTION: Report by Chair Dwayne Mundy
   • Mr. Mundy gave a presentation about the Natural Gas Pipeline Safety Tabletop Exercise; he also talked about the upcoming hazardous materials training classes for first responders. Classes included awareness and operations levels, and a train-the-trainer class for a recently purchased Hazsim air monitoring training simulator. In addition, the Hazards Analysis Working Group distributed a survey on how to improve the hazards analysis cycle of collecting facility information by making it available to emergency responders and management. The survey was distributed to Section 302 sites that reported in E-Plan on March 1, 2017, the recognized hazardous materials teams, 67 county emergency management agencies, some fire departments without hazmat teams, LEPC and SERC members, and received 259 responses.

3. Financial Status Report

   ACTION: Report on revenues received and expenditures incurred for the fiscal year
   EXHIBIT: Memo # 07-17
   (Pages 26-29)
   • Mr. Dietrich referred to Memo # 07-17 on page 26-29, of the meeting package and related tables that outline revenue allocations and expenditures through February 28, 2017.


   ACTION: Report on recent hazardous materials incidents reported in the State of Florida
   EXHIBIT: Memo # 08-17
   (Pages 30-38)
   • Members directed to look at Memo # 08-17 on Pages 30-38.
5. Update of Staff Activities and Reports by Section
   ACTION: Update on the reports received by section; including an update on staff presentations and information requests
   EXHIBIT: Memo # 09-17
   (Pages 39- 44)
   - FDEM recently hired a new GOC I, EPCRA Compliance Wendy Reynold.

6. Update on the LEPC Activities
   ACTION: An update of the meetings and activities conducted by each of the 10 LEPCs
   EXHIBIT: HazMatters
   (Pages 45- 58)
   - Richard Delp provided an update on LEPC activities in addition to those contained in the Hazmatters.

VI. Other Business
1. NASTTPO – Tonya Ngotel
   - Mrs. Ngotel gave a background briefing about National Association of SARA Title III Program; NASTTPO hosts two conferences a year. The workshops serve as a gathering point for local, state and federal partners.
     ➢ For more information about NASTTPO, please visit:
       http://nasttpo.com/index.html

2. Update on DEP Notification Rule – John Johnson
   - Mr. Johnson discussed the pollution rule that require owners and operators of any installation to provide notices to the Department, local government officials, and the public whenever there is an incident or discovery of pollution at an installation within 24 hours, however; the rule not effective yet, but should be soon.

3. Update on RMP & SQG / LQG Rule – Rob Dietrich
   - Mr. Dietrich discussed the new EPA RMP rule being pushed back to 2018, and stated that the State will continue to monitor LQG and SQG waste management rules.

4. FDEM Staff Changes – Rob Dietrich
   - Mr. Dietrich announced that Technological Hazards Unit moved under Bureau of Response; in addition, he announced that the SERT Chief Leo Lachat is our new Bureau Chief as well as the SERC Alternate Chair.

VII. Comments
   - Chair Leo Lachat welcomed the SERC meeting attendees.
   - Mr. Richard Delp honored during the SERC meeting for his 20 years of service as the West Florida LEPC Chairman.
VIII. Next Scheduled Meeting – July 21, 2017 – Hilton St. Petersburg

IX. Adjournment