STATE EMERGENCY RESPONSE COMMISSION (SERC)
FOR HAZARDOUS MATERIALS

DoubleTree St. Augustine Historic District
116 St. Marco Ave, St. Augustine, FL 32084
Anastasia Room

July 15, 2016 – 10:00 a.m.

I. Pledge of Allegiance
   1. Minute of Silence for France, Dallas and Orlando Incidents

II. Roll Call and Verification of Quorum

III. Member Moment – Mark Tumlin

IV. Approval of Minutes
   1. Approval of Minutes for April 8, 2016 SERC Meeting
      ACTION: Motion for SERC Approval
      EXHIBIT: Minutes of April 8, 2016 SERC meeting
      RESULT: Minutes of April 8, 2016 were unanimously approved

V. New Business
   1. Local Emergency Planning Committees (LEPCs) Appointments and Biennial Appointments
      ACTION: Approval of the list of recommended members/alternates
      EXHIBIT: Memo # 10-16
      (Pages 1-6)

VI. Reports
   1. SERC Training Task Force (TTF) Report
      ACTION: Oral report on issues of the SERC TTF
      - Completed Field Operations guide for approval
      - Report from South FL LEPC on LNG pilot
      - Operation Integration update, to gather info on offshore hazmat responders and coordinating operations
      - Finalized list of Training Trailer items for LEPCs for hazmat operations
- Ballistic protection capability for Hazmat operations - Preparing a survey to send to all Florida first responders regarding ballistic gear, operations, plans, communications and trauma preparations
- SERC approval of updated FOG Manual at next meeting
- TTF looking for industry input on pipeline and increased LNG delivery, and wants to coordinate a training film with industry. API is interested in coordination and providing funding for training.
- OSHA presentation on compliance statute, and working toward getting a mechanism money back to industry from fines

2. Hazard Analysis Working Group Report
   ACTION: Report by Chair Dwayne Mundy
   - Working group meeting call was June 22nd, 2016
   - Discussed improving data management
   - Working on maintaining an updated list of 302 sites with SERC unique numbers from DEM
   - Hazard analysis training in conjunction with FEPA in August.
   - Contracts are out and executed with no major issues
   - Data portals have 100MB limits
   - E Planning, current capabilities, restrictions, improvements
   - Tier 2 – updating statements and added questions
   - Future of Hazmat Analysis workshop in Jacksonville How data and information can be returned to system after analysis
   - Plans will show risk and vulnerability assessments, populations, critical facilities in threat zone

3. Financial Status Report
   ACTION: Report on revenues received and expenditures incurred for the fiscal year
   EXHIBIT: Memo # 11-16 (Pages 8-11)

   - Fees collected in the Operating Trust for LEPC and Hazardous Materials Assessment, not including Federal grants for Hazardous Materials that were about $600,000.00 this year.

   ACTION: Report on recent hazardous materials incidents reported in the State of Florida
   EXHIBIT: Memo # 12-16 (Pages 12-20)

   - No real incidents this year.
   - Working to determine causes of trends in incidents, whether training effects outcomes.
- Received a DOT reduction in training funds because of Florida’s low number of incidents
- A possible faulty valve used with chlorine and ammonia is being investigated in Missouri

5. Update of Staff Activities and Reports by Section

**ACTION:** Update on the reports received by section; including an update on staff presentations and information requests

**EXHIBIT:** Memo # 13-16 (Pages 21-26)

- Staff attended annual conference in Omaha, NE, met with DOT officials regarding training funds reduction for Florida due to low number of incidents
- Staff gave presentation at conference explaining how State Watch Office, LEPC and SERC all operated together in Florida
- Did two 6hr LNG Training at the Fire College for 49 firefighters. Received good feedback, and discussed providing higher level technical training.
- State EOC was activated for Orlando incident, COOP and Tropical Storm Colin in May and June
- All 10 LEPCS have been monitored and evaluated per grant monitoring. No problems or funding issues noted.
- Reached agreement for memo for training trailers, LEPCs encouraged to purchase trailers.
- Regional LEPCs need to provide outreach to all fire facilities to provide available trainings within their area.

6. Update on the LEPC Activities

**ACTION:** An update of the meetings and activities conducted by each of the 10 LEPCs

**EXHIBIT:** HazMatters (Pages 27-38)

- Trainings have been provided this quarter on propane, incident command, awareness, 160 Hr. Hybrid Hazmat Technician and shelter-in-place.
- Training trailers for LEPCs.
- Exercises completed on ethylene dioxide, railcar tabletop, LNG pipeline.
- Upcoming exercises on in East Central Florida and Treasure Coast on SHISHAKOB and the Northeast has an upcoming exercise on Marathon Petroleum.
- Mr. Scott Chappell and Mr. Matt Marshall have been working on the Hazmat Team Assessments, but the LEPCs need to have their regional expert people assist, reach out and review the assessments to aid in project completion.
VII. Other Business

1. EPCRA Tier 2 Update – Paul Wotherspoon
   - Have special activities associated with EPCRA anniversary at the LEPC, along with representative from TRANSCAER.

2. Financial Disclosure – Paul Wotherspoon
   - The Ethics Commission required to file a financial disclosure form with each year by July 1st. Failure to do so may result in a $25/day penalty with a maximum total fine of $1,500.00.

3. LNG Training – Paul Wotherspoon
   - On June 28th and 29th, 2016, DEM conducted 2 classes of LNG training in conjunction with Broward Fire Academy and The South Florida LEPC.
   - Further training will be scheduled in Broward, Martin and Jacksonville area.

VIII. Comments

IX. Next Scheduled Meeting
   October 14, 2016 – Destin, FL

X. Adjournment