Directions to the Hilton St. Petersburg Bayfront

All meetings will be held in the St. Petersburg II Meeting Room
State Emergency Response Commission
Training Task Force

Hilton St. Petersburg Bayfront
St. Petersburg II Meeting Room
331 1st Street South
St. Petersburg, Florida 33701

April 7, 2016 – 9:30 a.m.

I. Call to Order
   1. Welcome and Pledge of Allegiance

II. Introductions

III. Approval of Minutes from January 19, 2016 Meeting

IV. Conference Call Updates

V. Current Business
   1. Hazmat Training Symposium Overview – Jonathan Lamm
   2. Hazmat Symposium Competition – Doug Wolfe
   3. 160 Hour Hybrid/Needs Assessment – Scott Chappell
   4. TTF Recommended Trailer Items List – Joe Nelson
   5. FOG Approval – Joe Nelson
   6. LNG Pilot Training Program – Paul Wotherspoon

VI. New Business
   1. Initiatives and priorities for 2016

VII. Update from Agencies and Organizations
   1. Florida Fire Chief’s Association (Chief Murphy)
   3. Florida State Fire College (Scott Chappell)
   4. Florida Department of Health (Bobby Bailey)
5. Other Agencies and Organizations

VIII. Upcoming Events
1. Schedule Next Conference Calls
2. Next Meeting
   • July 14, 2016 – St. Augustine, FL

IX. Adjournment
State Emergency Response Commission
Training Task Force
Minutes
Hilton Daytona Beach Resort – Ocean Walk Village
100 North Atlantic Avenue
Daytona Beach, Florida 32118
South Tower – Flagler Room
January 19, 2016 – 9:30 a.m.

I. Call to Order
   1. Welcome and Pledge of Allegiance

II. Introductions

III. Approval of Meeting Minutes for October 8, 2015 meeting
   • Minutes unanimously approved

IV. Current Business
   1. Progress Report 2016 Hazmat Training Symposium
      • Paul Wotherspoon made a recommendation to write a letter of appreciation from the SERC to the FFCA because of their support with the Hazmat symposium.
   
   2. Project Tracking Chart – Review of Active Projects
      • No new updates.

V. New Business
   1. LNG Trains – Alex Vohr, Florida East Coast Railway
      • Mr. Vohr was not able to make it but will hopefully be able to make it to an upcoming meeting.

   2. HazMat Symposium Update – Jonathan Lamm
      • Motion made to send a letter of appreciation to FFCA. Jonathan showed everyone the Hazmat Symposium competition trophies and said that there were a hundred more people signed up from last year to this year.
3. Update on Offshore HazMat – Joe Nelson
   - Meeting in March in Clearwater, FL. Will come up with different scenarios to combat off-shore HazMat, then solutions for these scenarios.
   - Tampa Bay area deals with planning issues due to USCG personnel turn-over.

4. FOG Update – Frank DeFrancesco
   - Next TTF in April will have a submitted draft

VI. Update from Agencies and Organizations
1. Florida Fire Chief’s Association (Chief Murphy)

   - Next reading for Hazmat rule will be on Friday, January 22. Then a hearing will be held in Tallahassee. No real content change from last time.
   - Meeting will be held for Transportation for contaminated people (Ebola). Looking for local departments to volunteer and having specific people trained for ground/train transport.
   - Facility that treats medical equipment. Ethaline Oxide 99.5% in FedEx trucks. 18 on site at any one time. Two per week are estimated to be shipped from NY to SC and then by truck to FL. Meeting will be held about mode of shipment.

3. Florida State Fire College (Scott Chappell)
   - Scott spoke about the upcoming rule making meeting on Friday and the possibility of hybrid classes becoming approved.

4. Other Agencies and Organizations
   - Funding for PPE grant through healthcare coalitions. There are 16 Healthcare Coalitions in the state.
   - Polk county and other municipalities would like to run the 160 online-Hazmat course again. Hybrid course offered this spring by the Florida State Fire College.
   - Local vendors can be found to instruct HazMat courses. Regional training resources have proven to be cost effective. HMEP expenditure will be allowed to fund these courses.

VII. Upcoming Events
1. Schedule Next Conference Call
   - February 17 at 1:30 pm and March 16 at 1:30 pm

2. Next Meeting
   - April 7, 2016 – TBD

VIII. Adjournment
AGENDA

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) CHAIRPERSONS/STAFF CONTACTS MEETING

Hilton St. Petersburg Bayfront
St. Petersburg II Meeting Room
331 1st Street South
St. Petersburg, Florida 33701

April 7, 2016 – 1:30 p.m.

I. INTRODUCTIONS

II. APPROVAL OF JANUARY MEETING MINUTES

III. TRAINING TASK FORCE UPDATE

IV. DISTRICT REPORTS

V. OTHER BUSINESS
   a. Hazards Analyses Working Group Report – Dwayne Mundy
   b. Final Draft LEPC Policy – Richard Delp
   c. Hazmat Symposium LEPC Sponsorship – Paul Wotherspoon
   d. 160 Hour Hybrid/Needs Assessment – Scott Chappell
   e. Major Chemicals Sheet/Chemical Response Worksheet – Burt Mckee

VI. ISSUES FOR STATE EMERGENCY RESPONSE COMMISSION (SERC)

VII. NEXT SCHEDULED MEETING – July 14, 2016 – St. Augustine, FL

VIII. ADJOURNMENT
MINUTES

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) 
CHAIRPERSONS/STAFF CONTACTS MEETING

Hilton Daytona Beach Resort – Ocean Walk Village 
100 North Atlantic Avenue 
Daytona Beach, Florida 32118 
South Tower – Flagler Room 
January 19, 2016 – 1:30 p.m.

I. INTRODUCTIONS

II. APPROVAL OF OCTOBER MEETING MINUTES
   - Minutes approved unanimously.

III. HAZMAT SYMPOSIUM UPDATE:
   - 11 people teaching from out of state. Relationship with FFCA has been crucial in putting things together for supporting the symposium. Doug Wolfe has been in charge of putting together the HazMat competition. 100 more people signed up this year than last year.

IV. TRAINING TASK FORCE UPDATE
   - Florida Eastern Railway is now using natural gas (LNG) for shipments.
   - Request was made to send a letter of appreciation to the FFCA. Motion was made to get approval from the SERC to send this letter.
   - LEPCs will go through the healthcare coalition to get funding for Ebola project.
   - Offshore Hazmat meeting to occur in March.
   - Final rulemaking will be on Friday, January 22 for hybrid 160hr course.

V. DISTRICT REPORTS
   1. Apalachee: How-to comply E-PLAN seminars will be held. 40-hour HAZWHOPPER coming up with about 20 students. Planning project this year will involve collecting data for about six months. Working with DOT, will be wrapped up in June.
2. **North Central Florida:** Working on exercises, including quarterly table-top exercise involving natural gas facilities. Putting together a second training trailer. Added Marion and Levy Counties, 12 people will be attending the Hazmat Symposium. 80 hours of local hands-on courses. A commodity flow study ongoing. Shane Morgan is the new chairman for NCFRPC (Shayne_morngan@columbiacountyfla.com)

3. **Northeast Florida:** Three air monitoring courses in Jacksonville. Arranging propane emergencies courses. Two February E-PLAN classes will be held by Sam Brackett. Marathon Petroleum exercise meeting on January 26 including a facility tour.

4. **East Central Florida:** Planning project of the year is the HazMat Symposium. Held a grounding and pumping course with 60 students participating. HazMat IQ course will be held in May in Brevard. 80 hour Chemistry course. Brevard county has LNG under construction, will hold facility walk-throughs for the region. How-to comply E-PLAN course in Brevard coming up. Next LEPC meeting is February 5th.

5. **Central Florida:** New Emergency Management Director in Desoto County (Jim Morran). Live fire training in Polk County will be starting in March.

6. **West Florida:** Two how-to comply with E-PLAN seminars will be held. Planning project is a commodity flow study. New leak simulator. Training in conjunction with military base personnel. 30 year anniversary for EPCRA.

7. **Tampa Bay:** Recent training for marine fire-fighting, train the trainer scenario. Also participating in Hazmat Symposium. Hazmat IQ course will be held. Two How-To-Comply through E-PLAN seminars will be held.

8. **Southwest Florida:** Commodity flow study presentation given at the LEPC meeting. Looking to expand the study to be multi-regional. Have purchased new equipment. Hazmat trainings coming up, with 13 people attending the symposium. Starting RFP process for table-top exercise.

9. **Treasure Coast:** Two E-PLAN workshops scheduled in Palm Beach. Planning project will be facility outreach.

10. **South Florida:** Manny Cela: Next exercise planning meeting will be February 8th. Planning a full-scale exercise in Miami including 8 facilities. 11-12 squad teams participating.
VI. OTHER BUSINESS

1. Hazards Analysis Working Group Report – Dwayne Mundy
   - Last conference call was January 11th. Current reviews are behind schedule. State-defined fields added for each chemical in E-PLAN (Mode and Frequency of Shipment). Site plans are not a requirement to file. Tactical achievements: Hazardous analysis now available on GATOR, as well as critical facilities. Can also be seen on MARPLOT. LEPC staff is in charge of uploading all Hazard Analyses. ESRI, new computer program. FEPA training coming up. Opportunities for improvement: option to check off 302 or EHS for facilities. Paul Wotherspoon is currently in the process of updating any errors with the current E-PLAN system.

2. LEPC Logo and Name Discussion – Richard Delp
   - Eric Anderson helped to create the new official Logo and Name for LEPCs. Numbers will no longer be used, only names.

3. HMEP Contract Update – Paul Wotherspoon
   - March 1st deadline for input for planning project for this year. Update will be a three-year contract and will go for approval in April. Planning projects will have a better chance to get funding. LEPCs are able to use HMEP funding for their training trailers.

4. PHMSA Pipeline Discussion – Arthur Buff, US DOT
   - Example shown: Explosion de Gas en Reynosa (Mexico 2012)
     - PIPA- Pipelines and Informed Planning Alliance.
     - Florida Public Service Commission is in charge of the state’s pipeline distribution system. PHMSA manages the interstate pipeline system, southern region is headquartered in Atlanta, GA.

5. NASTTPO Annual Meeting – Paul Wotherspoon
   - Paul encouraged LEPC participation at the Annual NASTTPO meeting held in Omaha, NE this year.
6. Update SERC Polices for LEPCs – Paul Wotherspoon
   • Adding the Department of Education as a representative in the SERC.
   • New policies will be moved to vote next quarter.

VII. ISSUES FOR STATE EMERGENCY RESPONSE COMMISSION (SERC)
   • TTF will go before the SERC to recommend sending a letter to the FFCA for their support with the Hazmat Symposium.
   • Motion made to discuss in April meeting about an event in celebration of the 30 year anniversary of EPCRA (October).

VII. NEXT SCHEDULED MEETING – April 7, 2016 TBD

VIII. ADJOURNMENT
MEETING AGENDA

Date: April 8, 2016
Time: 10:00 a.m.
Location: Hilton St. Petersburg Bayfront
            St. Petersburg II Meeting Room
            331 1st Street South
            St. Petersburg, FL 33701
PLEDGE OF ALLEGIANCE

Roll Call and Verification of Quorum

Member Moment – Chief Michael Murphy

APPROVAL OF MINUTES

1. Approval of Minutes for January 20, 2016 SERC Meeting
   ACTION: Motion for SERC Approval
   EXHIBIT: Minutes of January 20, 2016 SERC meeting

NEW BUSINESS

2. Local Emergency Planning Committees (LEPCs) Appointments
   ACTION: Approval of the list of recommended members and alternates
   EXHIBIT: Memo #05-16
   (Pages 1-5)

   ACTION: Approval/adoptions of the work plan
   EXHIBIT: Memo #06-16
   (Pages 6-8)
Reports

4. SERC Training Task Force (TTF) Report
   ACTION: Oral report on issues of the SERC TTF

5. Hazard Analysis Working Group Report
   ACTION: Report by Chair Dwayne Mundy

6. Financial Status Report
   ACTION: Report on revenues received and expenditures incurred for the fiscal year
   EXHIBIT: Memo #07-16 (Pages 10-13)

   ACTION: Report on recent hazardous materials incidents reported in the State of Florida
   EXHIBIT: Memo #08-16 (Pages 14-21)

8. Update of Staff Activities and Reports by Section
   ACTION: Update on the reports received by section; including an update on staff presentations and information requests
   EXHIBIT: Memo #09-16 (Pages 22-27)

9. Update on the LEPC Activities
   ACTION: An update of the meetings and activities conducted by each of the 10 LEPCs
   EXHIBIT: HazMatters (Pages 28-39)

Other Business


11. Executive Order Update - Paul Wotherspoon

12. LNG Training Update – Paul Wotherspoon

13. RMP Rule Update – Paul Wotherspoon

14. Regional Response Team Update – Robert Dietrich


Comments

FUTURE SERC MEETING DATES
   July 15, 2016 – St. Augustine, FL
   October 7, 2016 – Location TBD

Adjourn
1. APPROVAL OF MINUTES for January 20, 2016
The State Emergency Response Commission (SERC) for Hazardous Materials met January 20, 2016 in Daytona Beach, Florida. Those members present were:

Jonathan Lord     Kevin Peters  
Richard Delp      Bruce Haddock  
Debra Waters      Mark Tumlin  
John Kohnke       Robert Kincart  
Mike Murphy       John Terry  
Sherie Carringotn  James Kuzma  
John S. Johnson    Rayburn Butts  
Bobby Bailey       Dale Calhoun  
Brian Teeple

Pledge of Allegiance

1. Recognition and Introduction of new members.

Roll Call and Verification of Quorum

Ms. Kate McMillan did roll call and a quorum was established.
WELCOME NEW SERC MEMBERS

APPROVAL OF MINUTES

1. Approval of Minutes for October 9, 2015 SERC Meeting
   • Motion made for approval of minutes. Seconded by Bruce Haddock.

NEW BUSINESS

2. Local Emergency Planning Committees (LEPCs) Appointments
   • Motion was made and approved

3. Thomas Yatabe-SERC Award Presentations
   • Jonathan Lord presented the Thomas Yatabe Awards to the winners along with a FDEM Coin. Nomination is made based on standing contributions for EPCRA and Hazardous Materials Compliance program.
   • West Florida LEPC: Kathy Ahlen, Planner, WFRPC
   • Appalachee LEPC: Chief Tom Quillin, Leon County EMS
   • North Central Florida LEPC: Ronald Mills, Emergency Management
   • North East Florida LEPC: Todd Sheldon Smith, Fire Lieutenant
   • East Central Florida LEPC: Chief Frank Synder, Volusia County Fire Service,
   • Central Florida LEPC: Lt. Dan Washington, Firefighter/ HazMat Tech
   • Tampa Bay LEPC: Jack Ashmore, Port Sutton Ammonia Terminal
   • South West Florida LEPC: John Gibbons, RPC
   • Treasure Coast RPC: Kathryn Boer, TCRPC
   • South Florida LEPC: Chief Steve Shaw, Ft. Lauderdale Fire Rescue

Reports

4. SERC Training Task Force (TTF) Report
   • LNG is now used in locomotives for the FEC from Jacksonville to Miami. It will also be used for export off the port of Miami.
   • Request to make a motion to send a letter to the FFCA in their support of the Hazmat Symposium. Seconded by Chief Michael Murphy.
   • Field Operation Guide (FOG) is published for a recommended practice, and is being updated to standards. A FOG is needed for each of the First Responders disciplines and specialty teams.
   • Discussion about the online-hybrid HazMat Course and the State is accepting it as a model technician level course.
   • Mutual aid agreement is in the works for moving patients affected with Ebola.

5. Financial Status Report
   • Starting January 1st, Facilities can file online and submit payments through E-PLAN for Tier II, TRI, and RMP.
   • Members were directed to look at Memo #03-16 on Pages 18-29.

7. Update of Staff Activities and Reports by Section
   • FDEM has recently hired a new Administrative Assistant: Anhar AlAsadi.

8. Update on the LEPC Activities
   • Loss of District 5, LEPC have transitioned from numbered Districts, to nomenclature organization.

Other Business

1. Hazardous Materials Symposium & Team Competition
   • Jonathan Lamm gave a short brief before going to the Ocean Center to view the 2016 Hazmat Competition. He stated that attendance at the 2016 symposium was greater than previous years and showed the members the competition trophies.

2. Hazards Analysis Working Group Report – Dwayne Mundy
   • Now requesting site plans with the Tier II submissions.
   • Hazard Analyses are now available on GATOR.
   • Critical Facilities are available to be downloaded on GATOR.
   • Hazard Analysis training in conjunction with FEPA. Next training will be in August.
   • Working on maintaining an updated list of 302 sites.
   • Next meeting will be the week of February 15th. Following another meeting in early March.

3. PHMSA Pipeline Discussion – Arthur Buff, US DOT
   • Mr. Buff gave the members a detailed powerpoint presentation highlighting how US DOT is preventing pipeline accidents and reviewing pipeline accidents of the past.

4. SERC Policies for LEPCs – Richard Delp, LEPC Chairman
   • Mr. Delp suggested that the revised LEPC policies that were handed out the SERC members be reviewed so that next meeting there can be an approval vote for the policies.

Comments

• Chief Murphy recommended having a new member introduction in the next quarterly meeting.

FUTURE SERC MEETING DATES

   April 8, 2016 – St. Petersburg, FL
   July 15, 2016 – TBD
   October 7, 2016 – TBD

Adjourn
NEW BUSINESS ITEMS

2. Local Emergency Planning Committee Appointments

March 24, 2016

MEMORANDUM - #05-16

TO: Members of the State Emergency Response Commission
   (SERC) for Hazardous Materials

FROM: Bryan W. Koon, Chairman

SUBJECT: Local Emergency Planning Committees (LEPCs) Appointments

SUMMARY: This is to request the appointment of the following individuals as either members or alternate members to the LEPCs. Attached is a chart which provides an updated listing of the total LEPC membership by district and occupational category and letters requesting expansion subsequent to these appointments.

MEMBERS APPOINTMENTS

Ms. Wendy Mayo
Holmes County
Occupational Category: Emergency Management
WFLEPC

Mr. Robert Bistolfi
SWS Environmental Services
Occupational Category: Local Environmental
WFLEPC

Mr. Michael Fowler
Air Liquide Advanced Materials
Occupational Category: Facility Owners and Operators
NCFLEPC

Mr. Michael Laycock
Florida Gas Transmission Company
Occupational Category: Transportation
NCFLEPC

Mr. Roger Nogaki
Gilchrist County Sheriff’s Office
Occupational Category: Law Enforcement
NCFLEPC
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Chief Scott Jergensen
Brevard County Fire Rescue      ECFLEPC
Occupational Category: Firefighting

Mr. Ronald Plummer
Orange County Office of Emergency Management ECFLEPC
Occupational Category: Emergency Management

Mr. Marcel Fernandez
University of Central Florida ECFLEPC
Occupational Category: Community Groups

Mr. Michael R. Laycock
Florida Gas Transmission Company CFLEPC
Occupational Category: Facility Operators & Owners

Mr. William Devore
Hexion Inc. CFLEPC
Occupational Category: Facility Operators & Owners

Ms. Amanda Shaw
Hillsborough County Sheriff’s Office TBLEPC
Occupational Category: Law Enforcement

Mr. Adam Grable
Manatee County Port of Authority TBLEPC
Occupational Category: Transportation

Mr. William Pecci Jr.
Martin County Fire Rescue TCLEPC
Occupational Category: Emergency Management

Mr. David Brennan
Sysco Southeast Florida, LLC TCLEPC
Occupational Category: Facility Operators & Owners

ALTERNATE APPOINTMENTS

Ms. Connie Fulford (Wendy Mayo) WFLEPC
Holmes County
Occupational Category: Emergency Management
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Ms. Heather Hall (Tracie Norwood)  WFLEPC
Environmental Engineer
Occupational Category: Facility Owners and Owners

Chief Scott Gold (Scott Jergensen)  ECFLEPC
Brevard County Fire Rescue
Occupational Category: Firefighting

Mr. Mike Principato (Ronald Plummer)  ECFLEPC
Orange County Office of Emergency Management
Occupational Category: Emergency Management

Frank Grandinette (Gregory Thompson)  ECFLEPC
Orlando Sentinel Company, LLC
Occupational Category: Facility Operators and Owners

Mr. Paul Moore (William Devore)  CFLEPC
Hexion Inc.
Occupational Category: Facility Operators & Owners

Mr. Christopher DePolis (Amanda Shaw)  TBLEPC
Hillsborough County Sheriff’s Office
Occupational Category: Law Enforcement

Mr. David St. Pierre Sr. (Adam Grable)  TBLEPC
Manatee County Port Authority
Occupational Category: Transportation

Ms. Debra McCaughey (William Pecci Jr.)  TCLEPC
Martin County Fire Rescue
Occupational Category: Emergency Management

Mr. Craig Barnard (David Brennan)  TCLEPC
Sysco Southeast Florida, LLC
Occupational Category: Facility Operators and Owners

Ms. Bridjette Bucell (Kenton Brown)  TCLEPC
Florida Department of Environmental Protection
Occupational Category: Local Environment

Lt. Jon Garzaniti (Derrell Jones)  TCLEPC
Florida Fish and Wildlife Commission
Occupational Category: Law Enforcement
RECOMMENDATION: This is to recommend the appointment of the individuals listed above for LEPC membership.

BWK/km

Attachments
### Local Emergency Planning Committees Occupational Categories

* Indicates request for expansion

**Top Row = Current Total**

**Bottom Row = Total Previously Approved**

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Effective: April 8, 2016
MEMORANDUM - #06-16

TO: Members of the State Emergency Response Commission (SERC) for Hazardous Materials

FROM: Bryan W. Koon, Chair


SUMMARY: The RMP Program’s annual work plan prioritizes and identifies the facilities recommended for audits/inspections based on the audit selection criteria found in the Florida Accidental Release Prevention and Risk Management Planning (ARP/RMP) Act of 1998, Chapter 252, Part IV, Florida Statutes (F.S.). Accompanying this memorandum is a list of facilities that have been selected for audits/inspections.

BACKGROUND: As the implementing agency for the Clean Air Act Amendments of 1990, Section 112(r), and pursuant to the Florida ARP/RMP Act, the Division of Emergency Management is required to conduct audits/inspections of facilities that have been identified as “high priority” due to the possibility of an accidental release of regulated substances that could impact the public health and the environment. The determination of these “high priority” facilities is based on the following audit selection criteria in the Florida ARP/RMP Act, facility location and proximity to population centers, chemical characteristics and inventories, accident history, process incident history, compliance of, or inspection by, allied agency programs and the results of stationary source self-audits.

The audit/inspection work plan is comprised of 34 facilities. Considering the statutory criteria, these facilities should receive priority audit/inspection consideration. Please note that additional facilities may be added to the attached list of facilities as a result of accidental releases that occur after the audit/inspection work plan is approved.

RECOMMENDATION: It is recommended that the SERC consider for approval and adoption, the annual RMP Program Audit/Inspection Work Plan.

BWK/rd

Attachment
<table>
<thead>
<tr>
<th>High Risk</th>
<th>Facility Name</th>
<th>County</th>
<th>LEPC</th>
<th>Level</th>
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<td>CITY OF PUNTA GORDA WATER TREATMENT PLANT</td>
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<td>SWF</td>
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<tr>
<td></td>
<td>TELMAN ROAD FACILITY</td>
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<td></td>
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<td>ATLANTIC BEACH WTP # 3</td>
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<td>CITY OF NAPLES WASTEWATER TREATMENT FACILITY</td>
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<td><strong>AUGUST 2016</strong></td>
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<td>YES WITTKOP PARK WATER TREATMENT PLANT</td>
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<td>OCTOBER 2016</td>
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<tr>
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<td>NOVEMBER 2016</td>
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<td>US FOODS, INC (Boca Raton)</td>
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<td>JANUARY 2017</td>
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<td>PEACE RIVER COLD STORAGE, LLC</td>
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<td>YES MOSAIC FERTILIZER, LLC -BARTOW</td>
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<td>ECF</td>
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<td>LAKE</td>
<td>ECF</td>
<td>3</td>
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</tr>
</tbody>
</table>
4. SERC Training Task Force Report
5. Hazard Analysis Working Group Report
6. Financial Status Report
8. Staff Activities and Reports by Section Update
9. LEPC Activities Update
March 24, 2016

MEMORANDUM - #07-16

TO: Members of the State Emergency Response Commission (SERC) for Hazardous Materials

FROM: Bryan W. Koon, Chairman

SUBJECT: Financial Status Report

SUMMARY: This memorandum presents information on the financial status of the Hazardous Materials Planning Program and the Risk Management Program (RMP). Table I displays revenues received through annual fees and penalties by the two programs. The data for Fiscal Year (FY) 2013-2014, FY 2014-2015, and FY 2015-16 through February 29, 2016 are provided for comparison.

Table II displays the budget and expenditures (by category) related to the Hazardous Materials Planning Program for FY 2014-2015 and FY 2015-2016 as of February 29, 2016. Table III presents the same financial information for the Risk Management Program.

Ongoing outreach efforts are making a positive impact on the financial stability of the Operating Trust Fund (OTF). As always, our goal is to ensure the OTF remains fiscally sound in its ability to support the citizens of Florida through the SERC, LEPC Staff, contracts to the Counties and the support staff at the Division.

BWK/km

Attachments
TABLE I
HAZARDOUS MATERIALS PLANNING PROGRAM
REVENUES RECEIVED BY MONTH

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<tr>
<th></th>
<th></th>
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<td>December</td>
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<td>$44,926</td>
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<td>January</td>
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<td>$196,786</td>
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<td>$55,050</td>
<td>$596,990</td>
<td>$51,430</td>
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<td>$845,005</td>
<td>$101,400</td>
<td>$927,584</td>
<td>$115,070</td>
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<td>$49,420</td>
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<td>$31,853</td>
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<td>$8,600</td>
<td>$1,198,792</td>
<td>$81,100</td>
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<tr>
<td>June</td>
<td>$86,038</td>
<td>$1,000</td>
<td>$93,352</td>
<td>$4,000</td>
<td>$1,198,792</td>
<td>$81,100</td>
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<tr>
<td>TOTAL</td>
<td>$2,304,713</td>
<td>$213,170</td>
<td>$2,392,359</td>
<td>$213,953</td>
<td>$1,198,792</td>
<td>$81,100</td>
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</table>

Funding by Program 2013-14
Total = $2,517,883

Funding by Program 2014-15
Total = $2,606,112

Funding by Program 2015-16
Total = $1,279,892
TABLE II
HAZARDOUS MATERIALS PLANNING PROGRAM
GENERAL APPROPRIATION AND EXPENDITURES BY CATEGORY

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>BUDGET</th>
<th>EXPENDITURES</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries/Benefits</td>
<td>$492,582</td>
<td>$535,060</td>
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<td>$472,015</td>
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<td>RPC/LEPC Staffing</td>
<td>$450,000</td>
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<td>Expenses</td>
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<tr>
<td>Contractual Services</td>
<td>$12,817</td>
<td>$130,551</td>
<td>$(117,734)</td>
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<td>HR Assessment</td>
<td>$4,964</td>
<td>$2,527</td>
<td>2,437</td>
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<td>Risk Management</td>
<td>$10,325</td>
<td>$2,177</td>
<td>8,148</td>
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<td>Conv/Data/OCO</td>
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<td>Refunds</td>
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<td>$17,841</td>
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<td>Indir., Statewide Assess.</td>
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<td>$189,984</td>
<td>$(118,796)</td>
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<td><strong>TOTAL</strong></td>
<td>$1,932,355</td>
<td>$2,013,297</td>
<td>-$80,942</td>
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</table>

Allocation FY 2014-2015

Salaries/Benefits 25%
County EM/RPC 24%
RPC/LEPC Staffing 23%
Expenses 10%
Contractual Services 6%
Refunds 2%
Indir., Statewide Assess. 9%
GR Surcharge (7.5% of Receipts) 4%
Risk Management 1%
HR Assessment 0%

Allocation FY 2015-2016

Salaries/Benefits 27%
County EM/RPC 24%
RPC/LEPC Staffing 19%
Expenses 5%
Contractual Services 6%
Refunds 2%
Indir., Statewide Assess. 9%
GR Surcharge (7.5% of Receipts) 10%
Risk Mgmt 1%
HR Assessment 0%
### TABLE III

**RISK MANAGEMENT PLANNING PROGRAM**  
**GENERAL APPROPRIATION AND EXPENDITURES BY CATEGORY**  
**FISCAL YEAR 2014-2015 through February 29, 2016**

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>BUDGET</th>
<th>EXPENDITURES</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries/Benefits</td>
<td>$99,813</td>
<td>$89,445</td>
<td>$10,368</td>
</tr>
<tr>
<td>Expenses</td>
<td>$29,800</td>
<td>$53,057</td>
<td>-$23,257</td>
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<tr>
<td>HR Assessment</td>
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<td>Contractual Services</td>
<td>$1,500</td>
<td>$1,017</td>
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<tr>
<td>Risk Management</td>
<td>$1,800</td>
<td>$780</td>
<td>$1,020</td>
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<tr>
<td>Data Processing</td>
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<tr>
<td>Indirect Costs</td>
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<td>$16,163</td>
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<tr>
<td>GR Surcharge</td>
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<td>$2,737</td>
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**TOTAL**

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>EXPENDITURES</th>
<th>BALANCE</th>
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<tbody>
<tr>
<td>Salaries/Benefits</td>
<td>$89,445</td>
<td>$10,368</td>
</tr>
<tr>
<td>Expenses</td>
<td>$53,057</td>
<td>-$23,257</td>
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<tr>
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<td>$16,163</td>
<td>$10,397</td>
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<tr>
<td>GR Surcharge</td>
<td>$17,116</td>
<td>-$14,379</td>
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</table>

**TOTAL**

- **2014-15 ALLOCATION**
  - Salaries/Benefits: 43%
  - Expenses: 30%
  - Indirect Costs: 16%
  - GR Surcharge: 2%
  - Risk Management: 0%
  - Contractual Services: 0%
  - HR Assessment: 1%

- **2015-16 ALLOCATION**
  - Salaries/Benefits: 43%
  - Expenses: 30%
  - Indirect Costs: 15%
  - GR Surcharge: 2%
  - Risk Management: 5%
  - Contractual Services: 0%
  - HR Assessment: 1%

**RISK MANAGEMENT PLANNING PROGRAM**  
**GENERAL APPROPRIATION AND EXPENDITURES BY CATEGORY**  
**FISCAL YEAR 2015-2016 - through February 29, 2016**

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>BUDGET</th>
<th>EXPENDITURES</th>
<th>BALANCE</th>
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<tr>
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<tr>
<td>GR Surcharge</td>
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<td>$17,244</td>
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**TOTAL**

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>EXPENDITURES</th>
<th>BALANCE</th>
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</thead>
<tbody>
<tr>
<td>Salaries/Benefits</td>
<td>$55,808</td>
<td>$47,445</td>
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<tr>
<td>Expenses</td>
<td>$26,944</td>
<td>$44,593</td>
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<td>-$633</td>
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<tr>
<td>Risk Management</td>
<td>$832</td>
<td>$192</td>
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<tr>
<td>Data Processing</td>
<td>$1,492</td>
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<tr>
<td>Indirect Costs</td>
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<td>$18,508</td>
</tr>
<tr>
<td>GR Surcharge</td>
<td>$3,556</td>
<td>$17,244</td>
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</table>

**TOTAL**
MEMORANDUM - #08-15

TO: Members of the State Emergency Response Commission (SERC) for Hazardous Materials

FROM: Bryan W. Koon, Chairman

SUBJECT: Hazardous Materials Incidents Report

SUMMARY: The attached tables and graphs provide information on all hazardous materials incident reports received by the State Watch Office for the period of up to January 1, 2001 through February 29, 2016. Incident reports are reviewed by staff on a daily basis for compliance with Section 304 and other provisions of the Emergency Planning and Community Right-to-Know Act (EPCRA) program. They can also be used to identify facilities that may have an obligation to report under the Risk Management Planning (RMP) program.

The “Potential Section 304 Investigations” information in Table 1 is listed by Local Emergency Planning Committee (LEPC) District. These are incidents involving the release of an Extremely Hazardous Substance (EHS) or a Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) chemical at a fixed facility. In order for an incident to be covered under Section 304, the EHS or CERCLA chemical must meet or exceed its designated Reportable Quantity (RQ) and have potential for offsite exposure. Those facilities found not to be in compliance with all Section 304 reporting requirements are referred to the Division of Emergency Management’s General Counsel for possible enforcement action. The incidents listed in Table 2 cover hazardous materials incidents for which evacuations, injuries and/or deaths were reported. Also note that the official cause of death is determined by the medical examiner’s office. This process may take up to 90 days. The numbers for these tables were obtained from the State Watch Office incident reports, as well as other sources. This information is still being recorded and is available upon request.

The figures in Graph I show the total number of hazardous materials incidents per year (including Section 304) reported to the State Watch Office for the period of January 1, 2001 through February 29, 2016. The figures in Graph II compare incidents that occurred at fixed facilities to those involving transportation-related incidents during the past 12 months. Note that the incidents in Graph II have been further refined to list petroleum vs. non-petroleum incidents for both fixed and transportation related incidents.

BWK/sb

Attachments
## West Florida Regional Planning Council

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<tr>
<th>County</th>
<th>Release Date</th>
<th>Chemical Name</th>
<th>Release Amt</th>
<th>Business Type</th>
<th>Comment</th>
<th>Sector</th>
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<tbody>
<tr>
<td>Escambia</td>
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<td>DIMETHYLFORMAMIDE</td>
<td>800</td>
<td>Possible CERCLA FACTORY /WTP</td>
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## Apalachee Regional Planning Council

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<td>60</td>
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<tr>
<td>Gadsden</td>
<td>12/1/2015</td>
<td>Hydrofluoric acid</td>
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<td>Gulf</td>
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<td>Anhydrous Ammonia</td>
<td>500</td>
<td>Possible CERCLA Seafood Processing</td>
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## North Central Florida Regional Planning Council

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<th>Comment</th>
<th>Sector</th>
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<tbody>
<tr>
<td>Bradford</td>
<td>12/22/2015</td>
<td>Ethylene Glycol, Motor Oil</td>
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<td>Marion</td>
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<td>2920</td>
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## East Central Florida Regional Planning Council

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<td>Lake</td>
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<td>2/23/2016</td>
<td>Acetic Acid Tert-Butyl Ester</td>
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<td>Osceola</td>
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## Central Florida Regional Planning Council

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<tr>
<td>Polk</td>
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<td>ETHYLENE GLYCOL/OIL</td>
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<td>Traffic Accident</td>
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### Tampa Bay Regional Planning Council

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<th>Sector</th>
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<tbody>
<tr>
<td>Hernando</td>
<td>1/12/2016</td>
<td>Polybrominated Biphenyls (Transformer Oil)</td>
<td>375</td>
<td>Closed - traffic accident</td>
<td>Traffic Accident/Electric Services</td>
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<tr>
<td>Hillsborough</td>
<td>12/9/2015</td>
<td>Sulfur Dioxide</td>
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<td>Mining</td>
<td>Private</td>
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<tr>
<td>Hillsborough</td>
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<td>Unknown-AFFF Foam DIETHYLENE GLYCOL MONOBUTYL ETHER</td>
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<td>Waste Management,</td>
<td>Public</td>
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<tr>
<td>Hillsborough</td>
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<td>Sulfuric Acid</td>
<td>500</td>
<td>Closed - call was made to</td>
<td>Mining</td>
<td>Private</td>
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<td>Pinellas</td>
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### Treasure Coast Regional Planning Council

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<td>Palm Beach</td>
<td>12/6/2015</td>
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### South Florida Regional Planning Council

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### West Florida Regional Planning Council

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<th>County</th>
<th>Release Date</th>
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<th>Business Type</th>
<th>Evacuated</th>
<th>Injured</th>
<th>Fatality</th>
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<tbody>
<tr>
<td>Escambia</td>
<td>2/16/2016</td>
<td>Hexamethylenediamine / Diesel Fuel</td>
<td>70/Unknown</td>
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<td>Santa Rosa</td>
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<td>Diesel Fuel</td>
<td>740</td>
<td>Traffic Accident</td>
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### Apalachee Regional Planning Council

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<th>Fatality</th>
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<th>Fatality</th>
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<tbody>
<tr>
<td>Bradford</td>
<td>12/22/2015</td>
<td>Ethylene Glycol, Motor Oil</td>
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### Northeast Florida Regional Planning Council

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<td>Duval</td>
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<td>Carbon Monoxide</td>
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<th>Fatality</th>
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<td>Brevard</td>
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<td>Release Amt</td>
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<td>Injured</td>
<td>Fatality</td>
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<td>Hardee</td>
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<th>Injured</th>
<th>Fatality</th>
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<tr>
<td>Hernando</td>
<td>1/12/2016</td>
<td>Polybrominated Biphenyls (Transformer Oil)</td>
<td>375</td>
<td>Traffic Accident/Electric Services</td>
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<tr>
<td>Hillsborough</td>
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<td>Natural Gas</td>
<td>Unknown</td>
<td>Restaurant</td>
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<th>Fatality</th>
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<tr>
<td>Lee</td>
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<td>2640</td>
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### Treasure Coast Regional Planning Council

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<th>Fatality</th>
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### South Florida Regional Planning Council

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<th>Injured</th>
<th>Fatality</th>
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<td>Pipeline</td>
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<td>Broward</td>
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<td>Diesel Fuel</td>
<td>1702</td>
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<td>Miami-Dade</td>
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<td>480 or 555</td>
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Graph I
HAZARDOUS MATERIALS INCIDENT REPORTS
(January 1, 2002 through 29 February, 2016)
# GRAPH II

## HAZARDOUS MATERIALS INCIDENT REPORTS

BY LOCAL EMERGENCY PLANNING COMMITTEE DISTRICT

February 28, 2015 to February 29, 2016

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<th>8</th>
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<tr>
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February 28, 2015 to February 29, 2016
March 24, 2016

MEMORANDUM - # 09-16

TO: Members of the State Emergency Response Commission (SERC) for Hazardous Materials

FROM: Bryan W. Koon, Chairman

SUBJECT: Update of Staff Activities and Reports by Section

SUMMARY: This is to provide the SERC with a status report on the number of reports filed under the Emergency Planning and Community Right-To-Know Act (EPCRA) and the Florida Accidental Release Prevention and Risk Management Planning (ARP / RMP) Act. It also provides an update on staff activities. The following is a breakdown of the number of notifications or reports that have been filed under EPCRA, by section, and the number of hazardous materials incidents reported to the State Watch Office.

Year 2015 / Section 302 - 312
   Facilities filed in E-Plan as of March 7, 2016 10,104

Potential Section 304 - Emergency Release Notifications
   December 1, 2015 to February 29, 2016 26

Hazardous Materials Incident Reports - January 1, 2006 through February 29, 2016:

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<td>1304</td>
<td>1631</td>
<td>1779</td>
<td>286</td>
</tr>
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</table>
A. Meetings/Exercises


B. Verification

As of March 7, 2016, there were 10,104 facilities reported in E-Plan for the year 2015. Also, the verification unit has received a total of 425 paper Tier II reports. Therefore, the online filing rate is 96% for those that have filed for year 2015. Staff is currently contacting companies that have not yet filed for year 2015.

The attached graphs provide information on Tier II and various activities conducted by the verification staff. The “E-Plan Filing - Total Facility Count” by LEPC graph (see Graph I) displays the total number of facilities by LEPC that have year 2015 Tier 2 data in E-Plan (as of March 7, 2016). Graph II depicts the number of technical calls (per month) received by staff for the period of March 1, 2015 through February 29, 2016. And finally, Graph III depicts the total numbers of facilities & chemicals in E-Plan by year for the last six reporting years (2010, 2011, 2012, 2013, 2014 & 2015). For the time period of December 1, 2015 through February 29, 2016, staff processed 1 refund application for $170.

C. Risk Management Planning

Staff provided outreach and technical assistance to 29 facilities and their staff. This was conducted by means of resubmissions, payment / fee information, RMP E*Submit user information, overdue and compliance verification, reconciliation of audit and inspection findings. Nine Risk Management Plan On-Site Inspections were conducted. Staff completed seven final determination reports, seven desk audits and nine document audits.

RMP unit personnel attended the Tampa Bay Safety & Risk Mitigation Summit in the Port of Tampa to discuss current issues in Emergency Management. Staff also provided assistance to the Hazmat Symposium in Daytona Beach Florida, and the RRT IV meeting in Gulfport MS.
MEMORANDUM - # 09-16  
March 24, 2016
Page Three

Section 112(r) Stationary Sources - Risk Management Plans

<table>
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<th>Category</th>
<th>Count</th>
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<td>Program Level 3</td>
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<tr>
<td>High Risk</td>
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D. Radiological Emergency Preparedness (REP)

Over the past year plus, the REP staff has been working to complete Radiological Response Plans for the 13 Florida Ingestion Pathways Counties. That mission was completed during this reporting period and all plans are in the process of being returned to the appropriate counties for final review. Additionally, the Division has received legislative approval to provide $5,000 in funding to each ingestion pathway county to maintain their plan and for travel to attend the statewide radiological task force meeting each year.

During this period, REP staff participated in the FEMA Evaluated Radiological Response Exercise at St Lucie Nuclear Power Plant. The exercise was a success with no corrective actions or discrepancies identified. Additionally, staff participated in the off year Turkey Point radiological response exercise. REP staff are part of the planning team for a nuclear weapons incident exercise to be conducted at Kings Bay Naval Submarine Base in May. REP staff, the State Watch Office and DEM PIO will be participating. Planning has begun for February 2017 FEMA Evaluated exercise at Turkey Point and the St Lucie 2017 off year exercise.

E. Public Information/Technical Assistance

Staff handled technical assistance calls and provided outreach assistance calls totaling 3,250 for the period of December 1, 2015 through February 29, 2016.

G. Notices

For the time period of December 1, 2015 through February 29, 2016, staff sent out 21 Potential Notice of Violation letters. For the same time period 7 Second Notice letters were sent.

BWK/sb

Attachments
GRAPH I
E-PLAN FILING - TOTAL FACILITY COUNT (Year 2015)
BY LOCAL EMERGENCY PLANNING COMMITTEE DISTRICT

Statewide Total = 10,104*

*as of March 7, 2016
Technical Assistance Calls
March 1, 2015 through February 29, 2016

GRAPH II
Florida Tier II Chemical Data in E-Plan

Filing Year

- Facilities
- Chemicals
Volume 31, Number 2

West Florida Local Emergency Planning Committee
Serving Bay, Escambia, Holmes, Okaloosa, Santa Rosa, Walton and Washington Counties

The West Florida LEPC met on February 17, 2016, at the Santa Rosa County Emergency Operations Center in Milton FL. Thirty-three members, guests, and staff attended the meeting. Our Vice-Chairman, Lt. Smith, presided over the meeting. Mr. Smith announced and handed out SERC Certificate of Appreciation awards to Mr. Steve Mewborn, Ms. Nicole McDonald, and Mr. Peter Robinson. A review of the SERC meetings from January 19th & 20th was provided to the committee. Ms. Ahlen provided a presentation on the draft SERC LEPC Policy and Mr. Steve Mewborn presented a report on the Hazard Analysis Working Group.

Transportation & Planning Subcommittee – Captain Steve Park discussed the current HMEP planning project: a Commodity Flow Study. He stated that the data collection has started, with an approximate completion date of the data collection of June. The subcommittee recommended the following HMEP planning projects for the next three years:

1. FY 16/17 – Prepare a Hazmat Plan for Counties served by Volunteer Fire Departments
2. FY 17/18 – Develop a Commodity Flow Study for Rail and/or Water
3. FY 18/19 – Conduct a full scale exercise testing the LEPC’s Comprehensive Plan

Exercise Design – The subcommittee is starting the planning process to conduct an exercise to test the West Florida LEPC’s Comprehensive Plan in 2017. The subcommittee recommended holding a tabletop exercise.

Education and Public Awareness – The subcommittee is discussing events to honor the 30 year anniversary of EPCRA. They include a Hazmat Awareness Week and Shelter-in-Place workshops at schools.

New membership applications were received from: Wendy Mayo, Holmes County EM, as prime member; Connie Fulford, Holmes County EM, as alternate for Ms. Mayo; Robert Bistolfi, SWS Environmental Services, as primary member; and Heather Hall, WestRock Panama City Mill, as alternate for Tracie Norwood.

The next West Florida LEPC meeting will be held on April 20th at 9:00 a.m. at the Bay County Emergency Operations Center.

LEPC Outreach
West Florida hosted two How-to-Comply Workshops in January. The workshops were held in Escambia and Bay Counties. Mr. Sam Brackett, with FDEM, gave a presentation on EPlan.

Staff attended three Risk Management Program compliance visits in February. Two in Bay County at WestRock and Gulf Power; and one in Escambia County at Cerex.

HMEP Training
- Hazmat Technician Level Bimonthly trainings were held in December and February. The trainings are given to each of our regional teams and provided uniform training for all three of our regional teams.
- Hazmat Awareness Level training was provided in January at the Holmes County Emergency Operations Center.
- West Florida LEPC sponsored ten members from our area to attend the Hazmat Symposium in January.

STATE EMERGENCY RESPONSE COMMISSION
2555 Shumard Oak Boulevard, Tallahassee, Florida 32399-2149
Phone: (850) 413-9970, Fax: (850) 488-1739
The Apalachee Local Emergency Planning Committee held its most recent quarterly meeting on February 16th at the Capital Area Chapter of the American Red Cross in Tallahassee. The next meeting of the Apalachee LEPC is scheduled for Tuesday, April 26, 2016 at 10:00 am at the Capital Area Chapter of the American Red Cross. The meeting will include a Hazards Analysis overview for the counties of Franklin and Liberty. As always, anyone interested in attending the meeting is welcome.

The following is a summary of recent LEPC staff activities over the last quarter:

**Hazardous Materials Training**

Staff coordinated the following training over the last quarter:

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<tr>
<th>Date</th>
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<td>TFD Training Division</td>
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<td>14</td>
<td>560</td>
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<tr>
<td>2/6/16</td>
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<td>Jefferson Co. EOC</td>
<td>8</td>
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Staff coordinated a 40-hr OSHA HAZWOPER/Technician Level course for Florida Department of Environmental Protection personnel as well as other regional responders on February 1st – 5th. Staff also coordinated an 8-hr HazMat Operations Refresher course for Jefferson County fire personnel on February 6th.

*FDEP personnel at the recent 40-hr Technician Level Course.*
Staff worked to arrange for travel reimbursement for 7 personnel from the Tallahassee Fire Department and Leon County EMS who attended the 2016 HazMat Symposium in Daytona Beach. Staff scheduled one 24-hr OSHA HazMat Operations course in Tallahassee for May 3rd - 5th 2016. Staff also scheduled an 8-hr OSHA HAZWOPER/Technician Level Refresher course for June 8, 2016 for FSU Environment & Safety personnel as well other regional first responders.

LEPC Biennial Exercise
Staff has postponed planning to develop a tabletop exercise for the Leon County/Tallahassee Public Safety Complex (PSC) for now. The LEPC’s biennial exercise will be held in conjunction with the North Florida Regional Domestic Security Task Force exercise that is scheduled for May 16, 2016. The first planning meeting was held on February 25th. A hazardous materials component will be included as part of the developing scenario.

Hazards Analysis Updates
Staff has continued Hazards Analysis work for Calhoun, Franklin, Gadsden, Gulf, Jefferson, Liberty and Leon Counties. Staff has submitted the final HA deliverables to DEM and has received approval. All facilities have been notified. Electronic copies of the HAs will be sent to the corresponding Emergency Management offices and the Tallahassee Fire Department Hazardous Materials Team.

HMEP Planning Project
Staff has begun work on an updated Hazardous Materials Commodity Flow Study for its FY 2015-16 planning project. A placard survey is currently being conducted across the District for a 6-month period. Staff recently received the Density Study from CSX. The final report will be completed in July/August.

North Central Florida Local Emergency Planning Committee
Serving Alachua, Bradford, Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Levy, Madison, Marion, Suwannee, Taylor, and Union Counties

The North Central Florida Local Emergency Planning Committee (District 3 LEPC) last met on February 18, 2016, at the Gainesville Regional Utilities Eastside Operations Center. Agenda items included improving coordination between facilities, first responders and emergency planners. The LEPC discussed the upcoming 30th anniversary of the Emergency Planning and Community Right-to-Know Act and outreach efforts focusing on responder recognition and sheltering in-place public education for critical facilities within a threat zone.

First Responders
The LEPC discussed the 2016 Hazardous Materials Symposium held in conjunction with Fire Rescue East. The LEPC sponsored 22 technicians this year from Marion County, Ocala and Gainesville Fire Departments. Providing the new 160 hour hybrid hazmat technician class is in the planning stage. The training will consist of 80 hours of on-line training and 80 hours of hands-on training. The Florida State Fire College and local instructors are being scheduled to teach classes.

The LEPC discussed a natural gas pipeline tabletop exercise conducted in Perry in December 2015. This exercise is part of a Pipeline Technical Assistance Grant awarded by the U.S. Department of Transportation Pipeline and Hazardous Materials Safety Administration. The three tabletop exercises focus on compressor stations and the next two will be conducted in Bradford and Gilchrist Counties. Other grant funded activities include purchasing pipeline training props and a second training trailer, public outreach on what is being done to increase the ability of responders to respond to natural gas incidents, and identifying critical facilities near pipelines.

Response agencies were encouraged to visit http:// Floridadisaster.org/sep website and enter a project to possibly be considered for future funding. It was recommended to itemize any
equipment needs which could help eliminate a gap in hazardous materials response capabilities. The LEPC reviewed extremely hazardous substances reported under Tier 2. North Central Florida includes 160 facilities reporting a total of 120 million pounds of sulfuric acid, 15 facilities reporting 5.9 million pounds of ammonia, and that 44 sites report 1.0 million pounds total of chlorine.

**Public Information**
Two workshops were held in February on using E-Plan for online Tier 2 reporting. This year facilities were invited that had registered fuel tanks with the Florida Department of Environmental Protection and that appear to have Tier 2 reporting requirements. This includes aboveground retail tanks and non-retail locations which have tanks with greater than 2,000 gallons of petroleum fuel. Exempt sites include retail gasoline stores with underground tanks and routine agricultural use where the fuel is used to grow crops or live stock.

All facility emergency contacts were invited to attend the February LEPC meeting as a means to enhance coordination at local and regional levels. Emergency contacts for all north central Florida facilities in E-Plan were invited. Almost 30 facility representatives attend the LEPC meeting and participated in a group discussion on improving emergency preparedness.

The celebration of the upcoming 30th anniversary of the Emergency Planning and Community Right-to-Know Act was discussed. The LEPC decided to ask all of our local governments to join the LEPC in declaring the week of October 17, 2016, as Hazardous Materials Awareness Week. The LEPC also wants to remind our local governments that their local fire departments are often the front line of defense in hazardous material safety in our communities. Public outreach activities would focus on identifying and contacting critical facilities within a threat zone of a worst case release from a Section 302 site. Sheltering in-place train-the-trainer classes are now being offered. During the November 2016 LEPC meeting, it is anticipated that the LEPC will review public safety accomplishment made during the last 30 years and discuss what the next 30 years may bring.

**Staff Activities**
Staff attended the most recent Training Task Force, LEPC Chairs/Staff, and SERC meetings, as well as chairing the Hazards Analysis Working Group meetings. Staff assisted with and attended the Hazardous Materials Symposium and gave a presentation on the LEPC at a North Central Florida Regional Planning Council meeting. Other activities included working on hazards analyses updates for Columbia, Dixie, Hamilton, Lafayette, Levy, Madison, Marion and Taylor Counties. Staff continues to provide administrative support for the North Central Florida Regional Hazardous Materials Response Team.
March, 2016

The quarterly meeting of the Northeast Florida Local Emergency Planning Committee was held on February 10, 2016 at the Northeast Florida Regional Council. Each meeting has been tailored around sub-committee reports on initiatives taking place at the local level, followed by presentations and discussions of a specific issue area.

The LEPC Hazards Analysis (HA) subcommittee met and began the review of Baker, Clay and Nassau Counties finalized Hazards Analysis reports for the 2015-16 FY. After review of the vulnerability maps the members ask for LEPC staff to collect information on how the public is notified in each county. Once this is determined, the HA members will likely begin the discussion of how to preplan notifications for residents and critical facilities that are located in chemical vulnerability zones.

The LEPC Public Outreach (PO) subcommittee is preparing for recommendations from the HA subcommittee on public outreach and education activities based upon the localized chemical threat. The educational/outreach approach is likely to vary depending on local conditions and risks that have been assessed. Outreach activities have been tentatively scheduled for September 2016, which would align with National Preparedness Month. The First Coast Chapter of the Alliance of Hazardous Materials Professionals have agreed to partner in outreach activities.

The primary focus of the meeting centered on a recent law enforcement action in our district. A raid on a private business owner’s property resulted in the discovery of tons of hazardous materials and wastes. Terry Carr from the City of Jacksonville provided a presentation of the finding to date, which included a lot of pictures of the site. The next quarterly meeting of the LEPC will be held at the offices of the Northeast Florida Regional Council on May 11, 2016.

Annual Planning Project

The LEPC was originally slated to conduct a Rail Commodity Flow Study in 2016, but has since decided to conduct training and drills associated to the gaps identified while conducting the 2015 Regional HazMat Exercise. The LEPC is currently developing a Scope of Work that will be submitted for review and approval by FDEM staff for our 2016 planning project.

Annual EPCRA/E-Plan “How to Comply” Workshops

LEPC and FDEM staff provided annual “How to Comply” training in Jacksonville, FL and Bunnell, FL on February 2-3, 2016. A total of 85 people attended the 3 classes. Thank you to FDEM staff for partnering with the LEPC on our annual training.

Training

The LEPC provided multiple training opportunities in the last quarter. They were:

Completed Training:

- 4th Annual Florida Hazardous Materials Symposium
  - Daytona Beach – January 2016
  - 47 people attended
- Advanced HazMat Life Support (16 hr.)
  - Jacksonville – February 2016
  - 19 people attended
- Propane Emergency Training (4-hour)
  - Fernandina Beach – 30 people – March 14th
  - St. Johns County – 25 people – March 15
  - Macclenny – 20 people – March 16
  - Palatka – 30 people – March 17
FY 2015-16 Upcoming Courses:
- HazMat Tech Refresher (16-hr) – summer months
- International HazMat Conference – summer months

Contact Information
Questions regarding any of the above mentioned programs can be directed to Eric Anderson at (904) 279-0880, ext. 178 or via email at eanderson@nefrc.org.

East Central Florida Local Emergency Planning Committee
Serving Brevard, Lake, Orange, Osceola, Seminole, Sumter and Volusia Counties

GENERAL ACTIVITIES
LEPC and TTF Chairs, along with the Staff Coordinator, attended the SERC meetings in Daytona Beach, FL on January 20 & 21, 2016.
The East Central Florida Local Emergency Planning Committee meeting was held Friday, February 5, 2016. Key topics discussed during the meeting include the update given by Jonathan Lamm on the 4th Annual Hazardous Materials Symposium held January 20-22 in Daytona Beach in conjunction with Fire Rescue East. We had a slide show of pictures from the two and half days of the symposium and Thomas Yatabe Award’s Ceremony.
Butch Loudermilk, Rich Foster, and Michelle Cechowski gave updates on the LEPC, TTF, and SERC meetings held a few weeks earlier. Michelle Cechowski updated the last quarter’s trainings conducted and gave the status of the HEMP training grant after the symposium.

HMEP PLANNING & TRAINING
There were 286 students who attended the 4th Annual HazMat Symposium, including one from Canada. ECFLEPC sent 86 from our region. There were 38 classes and 181 total hours of training conducted. This included classroom style presentations, trainings, and seminars, hands-on training planned, in addition to the team competition.
Florida 2016 HazMat Team Competition Final Awards:

Individual Best Awards:
Risk Assessment – Brian Walker, West Palm Beach Fire Department
Leak Control – Corey Adamski, Collier County District Response Team
Team Awards:
Team Best Risk Assessment – West Palm Beach Fire Department
Team Best Leak Control – West Palm Beach Fire Department
Team Best Overall – West Palm Beach Fire Department
Team Leader: Brian Walker, West Palm Beach Fire Department

Training Courses Conducted:
ICS 400 Seminole County February 2&3
HazMat Operations Refresher Training for Ocoee Fire Department, Winter Garden Fire Department, & Apopka Fire Department March 7 – 9
How – to – Comply Workshop taught by Ron Plummer and Joe Silvestris at Brevard County EOC

Training Courses Scheduled:
The Other Chemical Suicide at Brevard County Fire Rescue April 5
ICS 300 Kissimmee Fire Department April 18 – 20
ICS 400 Kissimmee Fire Department April 21 – 22
Propane Emergency Training Cocoa Fire Department April 19 – 21
HazMat IQ Melbourne FD May 24-26

Full Scale Exercises
Orland Health 3/10/2016

Next Meeting Date
Tentatively April 29, 2015 at 10:00 a.m. at East Central Florida Regional Planning Council.

Central Florida Local Emergency Planning Committee
Serving Desoto, Hardee, Highlands, Okeechobee, and Polk Counties

December, 2015

In December Mr. Carter attended the HMEP planning workshop in Altamonte Springs. This meeting was very informative and provided guidance in relation to the future structure of the HEMP contracts.

Our exercise design team for our HMEP Planning exercise/LEPC Biennial exercise met on the 10th for our last full team meeting prior to the actual exercise. All meetings from this point forward will be based upon need only. If our team members have issues we will meet individually with them and iron out details between now and the final planning conference scheduled for February 11th. This exercise has grown exponentially as we have many of our local government partners and private entities express interest in joining in the exercise. We have made every effort to accommodate any and all who wish to attend/participate. Currently we are projecting around 225 – 250 participate between the exercise staff, role players and first responders.

Several of these agencies that wanted to participate in the exercise were identified at the monthly Emergency Preparedness Action Committee (EPAC) sponsored by Polk County Emergency Management. This forum allows for public and private agencies to tell their peers what is going on in their specific areas and allow for each of us to look for areas where we can join forces and get more bang for the buck. This meeting is held each month on the second Friday at the Lake Wales Medical Center serving as our host.

Initial planning for our Polk County “Live Fire” training has begun and we once again project around 350 – 400 firefighters to participate.
January, 2016

Our planning and coordination for our HMEP Planning exercise/LEPC Biennial exercise continued through the month with several sit down meetings with various agencies to iron out last minute details. These meeting were held on the 7th and the 21st at Lakeland Fire Department Station 7. These meetings were on a case by case/needs only basis. If an agency was satisfied that they had their responsibilities under control they were not required to attend.

Mr. Carter participated in the Jan 11th HA teleconference.

Mr. Carter attended our SERC meetings in Daytona along with our LEPC Chairman and Training Chairman. We had the privilege of presenting Lt Dan Washington the Thomas Yatabe Award for 2015. Lt. Washington is retiring after a long and distinguished career with Polk County Fire Rescue.

In addition to attending the SERC meetings Mr. Domenic LetoBarone, our Training Chairman, was able to attend the HAZMAT Symposium along with one other person. They had nothing but glowing comments about the training that was presented and want to attend again next year and are willing to try to help fill additional slots with worthy participants.

Diane Hilliard from Polk County EM met with me on January 26th to iron out the majority of the Master Scenario Events List (MSEL) for the HMEP Planning exercise/LEPC Biennial exercise. Her experience as a Master Exercise Practitioner was invaluable.

February, 2016

The first week of February Mr. Carter attended the Florida Emergency Preparedness Association (FEPA) annual conference. While in attendance he was recognized for maintaining his Florida Professional Emergency Manager (FPEM) certification. He also attended and completed the course of study for MGT – 404, Sports and Special Events Incident Management. This was an excellent course of study that can be applied in many situations. We look forward to putting it to use in the future.

On February 10th Mr. Carter presented an hour and a half long presentation to a group from the Medical Reserve Corps from Polk County on the hazards and dangers of the most common chemicals found within our county. The attendees were very engaged and were obviously there because this was a subject that they were truly interested in. We may schedule additional presentations in the future.

On February 11th we conducted our final planning conference for the HMEP Planning Exercise/LEPC Biennial exercise. At this point in time all planning items were completed and prepared for reproduction. We conducted a Controller and Evaluator walk through of the exercise on the afternoon of February 17th and the actual exercise was scheduled for February 18th.

The HMEP Planning Exercise/LEPC Biennial Exercise was conducted on February 18th between 0800 and 1200. A hotwash was conducted and an initial after action report was developed. In general all of the major requirements of the exercise were completed and, as in any exercise, there were several small items for correction identified. The After Action Report is projected to be prepared for review on March 3rd and copies will be made available at that time.
Tampa Bay Local Emergency Planning Committee  
Serving Citrus, Hernando, Hillsborough, Manatee, Pasco, and Pinellas Counties

Tampa Bay LEPC staff was involved in a number of activities during the quarter. Staff attended the SERC quarterly meetings held at the Hilton Oceanwalk hotel in Daytona Beach, FL on January 19-20, 2016. The quarterly Tampa Bay LEPC meeting was held on February 24th.

While Jack Ashmore (Mosaic’s Port Sutton Ammonia Terminal) did attend the January 20th SERC meeting to receive the 2015 Thomas Yatabe Award for the Tampa Bay LEPC in person, nominations were also received about six other worthy individuals. Each of those individuals were recognized for their various accomplishments/contributions and were presented with a Certificate of Appreciation (COA) from the State Emergency Response Commission at the February 2016 LEPC meeting. Aside from one individual that was unable to attend, pictured from left-to-right were Sandy Brooking (Pinellas County Fire & EMS Administration), Chauncia Willis (Tampa Emergency Management), Rick Walker (Pinellas County Emergency Management), James “JJ” Johnston (Pasco County Emergency Management) and Joe Mastandrea (Hillsborough County Emergency Management). LEPC Chair Jeff Patterson is standing on the far right. Ed Hintz (St. Petersburg Fire Rescue/Pinellas County Hazmat Team) was not present but was subsequently provided his COA.

The LEPC’s HMEP Planning Subcommittee (aka “Facility Disaster Planning Subcommittee”) met on October 28th. This Subcommittee primarily functions to facilitate and assist with many of the planning endeavors conducted by the LEPC. As typical, the meeting included a variety of discussions topics. It was identified that a “Tampa Bay LEPC Information Sheet” was recently completed that serves as a one-page summary of pertinent information, dates and resources of the Tampa Bay LEPC. Such publication can and would be provided at future meetings, events and inspections. It was acknowledged that the Subcommittee recently updated the “All Hazards Guide for Businesses: Planning for Risks” resource document to reflect resources and links of Citrus & Hernando County although LEPC staff is currently awaiting a staff member’s time to post to the LEPC website. It has been requested that the Subcommittee reconvene efforts designed to make the documentation/information required to allow critical parties to access their facilities in affected areas more universal. Currently, the required credentials vary by jurisdiction.

The LEPC’s HMEP Training Subcommittee met on February 24th to refine the scheduling of courses associated with the FY 2015-16 HMEP Training contract. Currently, the following training courses have already been or will be conducted: 40-Hr. Marine Firefighting for Land-Based Firefighters course (Pinellas/Hillsborough/ Tampa); attendance at the 2016 Hazmat Symposium (districtwide representation); two 8-Hr. Hazmat IQ courses (Manatee/Hillsborough); a 8-Hr. Chlorine Refresher course (Manatee); a 40-Hr. Hazmedic course (Pinellas); and registration costs associated with three students to attend their 160-Hr. Hazardous Materials Technician Certification course (Hernando). To account for remaining Tampa Bay LEPC HMEP funds for FY 2015-16, the LEPC is currently considering and evaluating the following training proposals: “white
In terms of miscellany, LEPC staff additionally: attended the bi-monthly meeting of the Tampa Bay Spill Committee (January 12 & March 8); facilitated the (nearly) monthly meeting of the Pinellas Police Standards Council (January 13 & March 9); facilitated attendance of 26 to attend the 2016 Hazmat Symposium (January 20-22); attended a drone demonstration conducted by the Florida State University Emergency Management Program for the Pinellas County Fire/EMS Service (February 5); conducted the annual EPCRA How-to-Comply/E-Plan Filing Instructions Workshops in conjunction with Sam Brackett (February 8 & 9); facilitated the (nearly) quarterly meeting of the Preventative Nuclear Radiological Detection Committee (February 16); participated in the SERC’s Training Task Force teleconference (February 17); participated in the Florida Department of Health (FDOH)/Pinellas County Final Planning Meeting associated with the exercise scheduled for conduct on March 23rd (February 18); attended Port Tampa Bay’s annual Port Safety & Risk Management Summit (February 19); attended the (nearly) monthly meeting of the Ammonia Handlers/Operators (February 23 & March 22); facilitated the conduct of two 8-Hr. Hazmat IQ courses (March 1/Manatee & March 2/Hillsborough County); attended the tri-annual meeting of the U.S. Coast Guard’s Area Contingency Planning Committee (March 8); attended Sunshine Law and Ethics Training held at the offices of the Tampa Bay Regional Planning Council (March 15); observed the FDOH/Hernando County exercise (March 17); and observed the FDOH/ Pinellas County exercise (March 23).

Southwest Florida Local Emergency Planning Committee
Serving Charlotte, Collier, Glades, Hendry, Lee, and Sarasota Counties

The Southwest Florida Local Emergency Planning Committee met February 25, 2016 at the offices of Southwest Florida Regional Planning Council in Fort Myers. Administrative matters involved discussing the following resignation from the SWF LEPC Membership:

Primary Membership Request: Nancy McGovern, Elected Official

Ms. McGovern resigned from the LEPC due to taking a new position.

LEPC Staff showed a video from the 4th Annual HazMat Symposium held in Daytona Beach. Discussion ensued regarding travel reimbursements for HazMat Symposium attendees. The LEPC passed a motion to have the LEPC pay only for both the hotel and event registration; that way the funds that were being used to pay for mileage and meals can go towards other trainings.
The LEPC discussed and chose to conduct a HazMat Area Plan for Glades and Hendry Counties for their FY16-17 HMEP Planning Project. Also, after a lengthy discussion the LEPC approved the Training Subcommittee’s proposed trainings for FY16-17.

An update was given on the Ethylene Oxide Tabletop Exercise. LEPC staff explained that the project was currently out for bid and the deadline for submission was February 29, 2016. The bids would be opened and scored accordingly and a contract would then be drafted and executed by the awarded vendor. Staff explained that the timeline for the exercise to be completed was from April to June 2016. The After Action Report was to be sent to DEM for their review and approval before September 30, 2016.

The LEPC Training Chair gave a report on Tier II reporting and EPlan. He noted that Tier II reports were due by March 1.

Treasure Coast Local Emergency Planning Committee
Serving Indian River, Martin, Palm Beach, and St. Lucie Counties

Treasure Coast Local Emergency Planning Committee Activities
The last Treasure Coast Local Emergency Planning Committee (LEPC) meeting was held February 18, 2016, hosted by City of Stuart Fire Rescue, Stuart, Florida. The next scheduled meeting of the Treasure Coast LEPC is May 5, 2016; and the host location is to be determined. The following is a summary of program activities.

We are very pleased to announce that the Hazmat Symposium team competition was participated in for the first time by the City of West Palm Beach Fire Rescue Hazardous Materials Team and won Best Overall, Best Leak Control and Best Risk Assessment as well as an individual Best in Leak Control by Brian Walker – Hazmat team leader! Congratulations! We look forward to next year’s competition and encourage more teams from the region to participate.

Hazardous Materials Emergency Preparedness (HMEP)
Training
Treasure Coast LEPC coordinated with the region’s fire rescue, hazardous materials teams and law enforcement departments and agencies to register and send 21 students to the 2016 Hazmat Symposium and the City of West Palm Beach Fire Rescue Hazardous Materials Team for the annual hazmat competition. The Treasure Coast LEPC sponsored the lanyards for the Symposium. Upcoming classes include Hazardous Materials Operations Level training, Awareness and a 160-hr Hazardous Materials Technician Level class.

Planning
The 2017 Planning Project selected was Option 5: Develop District Response Procedures (Sops) For Incidents Involving the Transportation of Flammable Liquids, Chlorine and Anhydrous Ammonia for inclusion in County CEMPs and Regional Hazardous Materials Response Plan. The 2015 update of the Treasure Coast Hazardous Materials Regional Response Plan update was completed and submitted to the State for review; approved by the SERC at the October meeting. Review has begun for the 2016 update.
South Florida Local Emergency Planning Committee
Miami-Dade, Broward and Monroe Counties

South Florida Local Emergency Planning Committee
Miami-Dade, Broward and Monroe Counties

The South Florida LEPC held a regularly scheduled meeting on February 10 in Hollywood at the offices of the South Florida Regional Planning Council. In Training, the members heard from Chief Steven Shaw, whose Fort Lauderdale FR HazMat Team was represented at the HazMat Symposium in Daytona. Also reporting was Lt. Alvaro Tonanez on behalf of Miami-Dade FR and its attending members. Two HAZWOPER Refresher classes are scheduled for next month at the Broward County EOC in Plantation. Registration through SERT TRAC is going very well. Conversations are ongoing with Miami FR and Hialeah FR to offer a HazMat 160 class for those Departments. SERC Certificates of Appreciation were distributed to honorees Capt. Trim and Lt. Tonanez from Miami-Dade FR. Chief Steve Shaw, Fort Lauderdale FR, was also honored as the recipient of the Thomas Yatabe Award. OSHA presented a report on the April 1, 2015 Viesel Fuel Facility biodiesel fire.

The SoFlaLEPC hosted two FDEM E-Plan How-to-Comply training sessions on February 10. The training was conducted by Sam Brackett and Alejandra Montano from FDEM. There were nearly 60 in attendance.

The Exercise Subcommittee held a planning meeting on February 10. Items for discussion included several potential areas of interest for the Biennial Exercise. Inquiries will be made regarding the new LNG plant in northwest Dade and its distribution to local ports via rail.

Additional outreach activities included attendance at the December 7, January 4 and February 1 South Florida Regional Planning Council Meetings in Hollywood, December 9 HMEP Workshop in Altamonte Springs and January SERC meetings in Daytona Beach. District personnel participated in Operation HeatShield on February 6. This was a fullscale regional exercise in which we had a leading role in planning the event.

For additional information, please visit our website at http://www.sfrpc.com/lepc.htm or contact the SoFlaLEPC Coordinator Manny Cela (celam@sfrpc.com).