PLEDGE OF ALLEGIANCE

Roll Call and Verification of Quorum

Member Moment – Chief Michael Murphy

APPROVAL OF MINUTES

1. Approval of Minutes for January 20, 2016 SERC Meeting
   ACTION: Motion for SERC Approval
   EXHIBIT: Minutes of January 20, 2016 SERC meeting
   Minutes were unanimously approved

NEW BUSINESS

2. Local Emergency Planning Committees (LEPCs) Appointments
   ACTION: Approval of the list of recommended members and alternates
   EXHIBIT: Memo #05-16 (Pages 1-5)
   Appointments had been reviewed and were unanimously approved

   ACTION: Approval/adoption of the work plan
   EXHIBIT: Memo #06-16 (Pages 6-8)
   The Audit/Inspection work plan is comprised of 34 facilities.
   Considering the statutory criteria, these facilities should receive priority audit/inspection consideration.
   Please note that additional facilities may be added to the attached list of facilities
as a result of accidental releases that occur after the Audit/Inspection work plan is approved.

- Recommended that the SERC consider for approval and adoption, the annual RMP program Audit/Inspection work plan. Approved.

**Reports**

4. **SERC Training Task Force (TTF) Report**
   **ACTION:** Oral report on issues of the SERC TTF
   - Next conference call is on May 18th, 2016.
   - Hazardous Materials Regional Response Plan updated & approved by the SERC

5. **Hazard Analysis Working Group Report**
   **ACTION:** Report by Chair Dwayne Mundy
   - Tier II submission form was helpful after the update, great progressing analysis.
   - Working on maintaining an updated list of 302 sites.
   - Hazard analysis training in conjunction with FEPA mid-year in August.

6. **Financial Status Report**
   **ACTION:** Report on revenues received and expenditures incurred for the fiscal year
   **EXHIBIT:** Memo #07-16
   (Pages 10-13)
   - Facilities can file online and pay through E-Plan for Tier II, TRI, and RMP.
   - Ongoing outreach efforts are making a positive impact on the financial stability of the Operating Trust Fund.

7. **Hazardous Materials Incidents Report**
   **ACTION:** Report on recent hazardous materials incidents reported in the State of Florida
   **EXHIBIT:** Memo #08-16
   (Pages 14-21)
   - New database helping track and report on the incidents.

8. **Update of Staff Activities and Reports by Section**
   **ACTION:** Update on the reports received by section; including an update on staff presentations and information requests
   **EXHIBIT:** Memo #09-16
   (Pages 22-27)
   - RMP staff provided outreach and technical assistance to 29 facilities and their staff.
   - 10,104 facilities reported in E-Plan for the year 2015, also, the verification unit has received a total of 425 paper Tier II reports.
   - RMP staff also provides assistance to the Hazmat Symposium in Daytona Beach Florida.
   - REP staff has completed the Radiological Response Plan template for the 13 Florida Ingestion Pathways Counties during reporting period.
   - Division has received legislative approval to provide $5,000 in funding to each ingestion pathway county.
   - REP staff participated in the FEMA Evaluation Radiological Response Exercise at St. Lucie Nuclear Power Point Plant and it was success.
   - REP staff is part of the planning team for nuclear weapons incident exercise to be conducted at Kings Bay Naval Submarine Base in May.
9. **Update on the LEPC Activities**
   
   **ACTION:** An update of the meetings and activities conducted by each of the 10 LEPCs
   
   **EXHIBIT:** HazMatters (Pages 28-39)
   
   - Mr. Richard discussed about how to comply with E-Plan and the 30 years anniversary for EPCRA.
   - Mr. Scott talked about 160 Hr. Hybrid Hazmat Technician class.
   - Mr. Burt gave a presentation on Chemical Response Worksheet.
   - Mr. Paul talked about LNG training, RMP, Tier II, and Marathon Petroleum Exercise updates.

**Other Business**

10. **Final Draft LEPC Policies** – Richard Delp
   
   - After a short discussion and some minor edits made by the DEM Legal Representative, all policies have been approved.

11. **Executive Order Update** - Paul Wotherspoon
   
   No information on the revised EO

12. **LNG Training Update** – Paul Wotherspoon
   
   - June 28th, 2016 LNG training at Broward Fire Academy.

13. **RMP Rule Update** – Paul Wotherspoon
   
   - Mr. Wotherspoon noted response exercises and table tops required under the rule would overwhelm fire departments as well as private companies with little benefit.

14. **Regional Response Team Update** – Robert Dietrich
   
   - Mr. Wotherspoon provided update from the Region IV Regional Response Team meeting in Gulfport, MS.

15. **Marathon Petroleum Exercise Update** – Robert Dietrich
   
   - Mr. Wotherspoon represented Mr. Dietrich as well and gave an update on the Marathon Petroleum Exercise.

**Comments**

**FUTURE SERC MEETING DATES**

- July 15, 2016 – St. Augustine, FL
- October 7, 2016 – Location TBD

**Adjourn**